



CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164
• Fax 281/488-3400

July 26, 2021

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors;

Notice is hereby given that the Board of the Clear Lake City Water Authority (The "Authority") will convene at 7:00 p.m. (CDT) on July 29, 2021 in Special Session open to the public at 900 Bay Area Boulevard within such Authority and by:

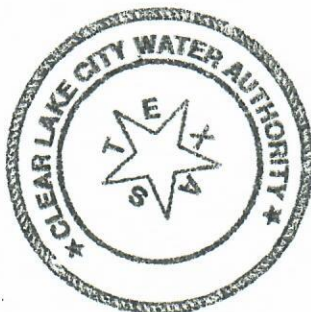
**Video conference call at: <https://global.gotomeeting.com/join/122332125>
Phone conference call at: +1(224)501-3412 Access Code:122-332-125**

Video conference attendance is authorized by the suspension of certain provisions of Chapter 551, Texas Government code, as described below (the "Declaration").

1. Comments from the floor (5 minute limitation);
2. Discuss Capital improvement Plan & Rehabilitation needs;
3. Old and New Business;
4. Consider and act upon adjourning the meeting;

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters. Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the Coronavirus (COVID-19) disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of Coronavirus (COVID-19). Electronic copies of the meeting materials are available by contacting m.salazar@clcwa.org.

[Redacted Signature]
General Manager
Clear Lake City Water Authority
(SEAL)



CLEAR LAKE CITY WATER AUTHORITY
Board of Directors'
Special Meeting Minutes
July 29, 2021

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority ("CLCWA") convened in Special Session open to the public at 7:12 p.m. (CDT), on Thursday, July 29, 2021 at 900 Bay Area Blvd. and by video conference call at:

Video conference call at: <https://global.gotomeeting.com/join/122332125>
Phone conference call at +1(224)501-3412 Access Code: 122-332-125

Due to national and state guidelines on social distancing, CLCWA's board room is not large enough to accommodate the public with guidelines currently in place. This video conference meeting was authorized by the suspension of certain provisions of Chapter 551, Texas Government Code.

Roll Call

Roll was called of the members:

Mr. John Branch, President;
Mr. Robert T. Savely, Vice-President;
Mr. W. Thomas Morrow, Secretary;
Mr. Gordon Johnson, Director;
Mr. John Graf, Director.

Also present were:

Ms. Jennifer Morrow, General Manager;
Mr. Curtis Rodgers, Director of Utilities;
Ms. Kelly Shipley, Engineer, LAN;
Mr. Bill Rosenbaum, Engineer LAN;
Mr. Frank Elliott, Wastewater Treatment Plant Superintendent
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;
Mr. Dean McGee, Director of Finance;
Ms. JoJo Finkeldei, Recording Secretary.

(A visitor roster copy is on file in the official records of the Authority and identified as Exhibit A.)

1. Discuss Capital Improvement Plan & Rehabilitation needs

Mr. Rosenbaum discussed with the Board the Capital Improvement Plan (CIP) and Rehabilitation needs 2023-2030 as of July 22, 2021. (A copy of which is on file in the official records of the Authority and identified as Exhibit B.) The CIP includes projects needed to prevent imminent failure, prevent flooding damage, meet new regulations or permit parameters, meet projected buildout, replace equipment and coatings, etc. at the end of useful life, reduce inflow and infiltration into the sanitary sewer system, and improve operational efficiencies, performance, or system resilience. Mr. Rosenbaum explained life expectancy of lift stations and the need for new technology at the wastewater treatment plant (WWTP).

Mr. Elliott, WWTP Superintendent, discussed with the Board Lift Station 7 needs, which include adding a fence, raising the electrical components, and increasing the wet well capacity to bring it up to Texas Commission on Environmental Quality (TCEQ) requirements.

Mr. Rosenbaum discussed with the Board the difference between building a new WWTP versus repairing and upgrading current one. It was discussed about raising the WWTP administration building 4-6 feet to avoid flooding and moving it to the front of property. The Board of Directors requested to consider getting a flat bottom boat for the WWTP.


Director Graf inquired about adding a second redundant sanitary sewer line across the lake in Taylor Lake Village. The Board agreed to include this in the CIP.

2. Old and New Business


No comments from the Board.

3. Meeting Adjourned

President Branch declared the open meeting adjourned at 8:11 p.m.



President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)

DATE APPROVED: 8-12-2021

