



## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

May 3, 2021

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors;

Notice is hereby given that the Board of the Clear Lake City Water Authority (The "Authority") will convene in Special Session open to the public at 11:30 a.m. (CDT) on Thursday, May 6, 2021 by:

**Video conference call at: <https://global.gotomeeting.com/join/240574797>**  
**Phone conference call at: +1(669)224-3412 Access Code:240-574-797**

Due to national and state guidelines on social distancing, CLCWA's board room is not large enough to accommodate the public with guidelines currently in place. This video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government code, as described below (the "Declaration"). Should the Governor of the State of Texas revoke the Declaration, this meeting will be held instead at 900 Bay Area Blvd. Houston, Tx. 77058.

1. Comments from the floor (5 minute limitation);
2. Review and approve Change Order 1 for the Exploration Green Detention Facility Phase 4;
3. Old and New Business;
4. Consider and act upon adjourning the meeting;

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters. Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the Coronavirus (COVID-19) disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of Coronavirus (COVID-19). Electronic copies of the meeting materials are available by contacting [m.salazar@clcwa.org](mailto:m.salazar@clcwa.org).

Jennifer Morrow  
General Manager  
Clear Lake City Water Authority  
(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Special Meeting Minutes  
May 6, 2021

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority ("CLCWA") convened in Special Session open to the public at 11:30 a.m. (CDT), on Thursday, May 6, 2021 by video conference call at:

Video conference call at: <https://global.gotomeeting.com/join/240574797>  
Phone conference call at +1(669)224-3412 Access Code: 240-574-797

Due to national and state guidelines on social distancing, CLCWA's board room is not large enough to accommodate the public with guidelines currently in place. This video conference meeting was authorized by the suspension of certain provisions of Chapter 551, Texas Government Code.

Roll was called of the members:

Roll Call

Mr. John Branch, President;  
Mr. W. Thomas Morrow, Secretary;  
Mr. Gordon Johnson, Director;

All were present except:

Mr. Robert T. Savely, Vice-President;  
Mr. John Graf, Director.

Also present were:

Ms. Jennifer Morrow, General Manager;  
Mr. Curtis Rodgers, Director of Utilities;  
Ms. Kelly Shipley, Engineer, LAN;  
Mr. Kenrick Piercy, Engineer, LAN;  
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;  
Mr. Dean McGee, Director of Finance;  
Ms. Gilda Mendoza, Accounts Manager;  
Ms. Marissa Salazar, Recording Secretary.

(A visitor roster copy is on file in the official records of the Authority and identified as Exhibit A.)

1. Comments from the Floor

No comments from the floor

2. Change Order No. 1 for the Exploration Green Detention Facility Phase 4 Approved

Ms. Shipley presented to the Board Change Order No. 1 for the Exploration Green Detention Facility for review and approval. Exploration Green Phase 4 excavated soil was found to be an excessive amount of unsuitable soil from the former pond and had to be dried before being moved. As Exploration Green Phase 4 is progressing, the location of the excavated wet soil is now interfering with completing the project. The Change Order request is for the excavation and



relocation of the unsuitable soils to be moved to Exploration Green Detention Facility Phase 5 and are asking for an additional 30 calendar days to the contract time. (A copy of which is on file in the official records of the Authority and identified as Exhibit B.)


Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve the Change Order No. 1 for the Exploration Green Detention Facility Phase 4 to Serco Construction Group, Ltd. for \$204,500.52 and added 30 calendar days.


3. Old and New Business

No comments from the Board

4. Meeting Adjourned

President Branch declared the open meeting adjourned at 11:54 a.m.

  
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President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

  
Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: 6-10-2021