



CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164
• Fax 281/488-3400

February 25, 2021

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors;

AMENDED Notice is hereby given that the Board of the Clear Lake City Water Authority (The "Authority") will convene in Special Session open to the public at 2:00 p.m. (CDT) on Monday, March 1, 2021 by:


Video conference call at: <https://global.gotomeeting.com/join/651478613>

Phone conference call at: +1(571)317-3122 Access Code: 651-478-613

Due to national and state guidelines on social distancing, CLCWA's board room is not large enough to accommodate the public with guidelines currently in place. This video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government code, as described below (the "Declaration"). Should the Governor of the State of Texas revoke the Declaration, this meeting will be held instead at 900 Bay Area Blvd. Houston, Tx. 77058.

1. Comments from the floor (5 minute limitation);
2. Review construction bids for the Water Plant 1 Generator project and award construction contract;
3. Consider and act upon purchase and sale agreement for purchase of single-family home property located in the Meadowgreen subdivision;
4. Old and New Business;
5. Consider and act upon adjourning the meeting;

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters. Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the Coronavirus (COVID-19) disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of Coronavirus (COVID-19). Electronic copies of the meeting materials are available by contacting m.salazar@clcwa.org.


Jennifer Morrow
General Manager
Clear Lake City Water Authority

(SEAL)



CLEAR LAKE CITY WATER AUTHORITY

Board of Directors'
Special Meeting Minutes
March 1, 2021

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority ("CLCWA") convened in Special Session open to the public at 2:00 p.m. (CDT), on Monday, March 1, 2021 by video conference call at:

Video conference call at: <https://global.gotomeeting.com/join/651478613>
Phone conference call at +1(571)317-3122 Access Code: 651-478-613

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Roll was called of the members:

Roll Call

Mr. John Branch, President;
Mr. Robert T. Savely, Vice-President;
Mr. W. Thomas Morrow, Secretary;
Mr. Gordon Johnson, Director;
Mr. John Graf, Director.

Also present were:

Mr. Curtis Rodgers, Director of Utilities;
Mr. Samuel Johnson, Attorney, Coats Rose;
Mr. Eddie Streich, Engineer, LAN;
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;
Mr. Dean McGee, Director of Finance;
Ms. Gilda Mendoza, Accounts Manager;
Ms. JoJo Finkeldei, HR Manager
Ms. Marissa Salazar, Recording Secretary.

(A visitor roster copy is on file in the official records of the Authority and identified as Exhibit **A**.)

No comments from the floor

1. Comments from the Floor

2. Review Bids and Award Contract for the Water Plant 1 Booster Pump and Generator project. Deferred

Bids for the Water Plant 1 Booster Pump and Generator project were presented to the Board for review and discussion and consider options, accept or reject bids. (A copy of which is on file in the official records of the Authority and identified as Exhibit **B**.)

Thereupon, by motion duly made by Director Graf and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to C.F. McDonald Electric, Inc. for bid of \$794,469.00 and 180 calendar days construction time.

3. Executive Session

President Branch requested an executive session. After a brief recess at 2:16 p.m., an Executive Session was held from 2:17 p.m. to 2:42 p.m. to consult with the Attorney regarding privileged legal matters. The open meeting was reconvened 2:42 p.m.

4. Consider and act upon purchase and sale agreement for purchase of single-family home property located in the Meadowgreen subdivision
Approved

Purchase and sale agreement for purchase of single-family home property located in the Meadowgreen subdivision (the "Purchase and Sale Agreement") was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit C.)

This agenda item was discussed further in Executive Session. Thereupon, by motion duly made by Director Graf and seconded by Director Savely in open session, the Board voted unanimously to revise the deadline for the seller to salvage personal property to coincide with the end of the lease term and approve the Purchase and Sale Agreement, subject to the General Manager's approval of any additional revisions negotiated with the seller.

5. Old and New Business

No comments from the Board

6. Meeting Adjourned

President Branch declared the open meeting adjourned at 2:52 p.m.

[Redacted signature]

President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

[Redacted signature]

Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: 2-11-2021