



## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

November 15, 2021

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors;

Notice is hereby given that the Board of the Clear Lake City Water Authority (The "Authority") will convene at 7:00 p.m. on November 18, 2021 in Special Session open to the public at 900 Bay Area Boulevard within such Authority, such location being the location where a quorum of the Board will be physically present, and by:

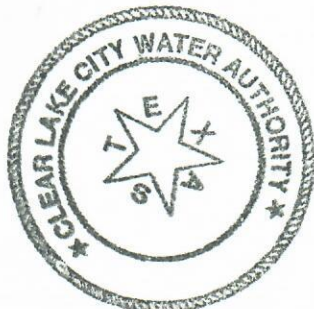
**Video conference call at: <https://global.gotomeeting.com/join/514785221>  
Phone conference call at: +1(872)240-3311 Access Code:514-785-221**

Video conference attendance is authorized by Section 551.127, Texas Government Code. At the meeting the following items will be considered and acted on:

1. Comments from the floor (5 minute limitation);
2. Consider and act upon Change Order 4 for Water Plant No. 1 Maintenance Facility;
3. Consider and act upon Pay Application No. 18 for Water Plant No. 1 Maintenance Facility;
4. Consider and act upon miscellaneous change order items for New Water Plant No. 1 Maintenance Facility;
5. Consider and act upon Written Notice of Default under Tyler Technologies Incode Contract;
6. Old and New Business;
7. Consider and act upon adjourning the meeting;

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.

Jennifer Morrow  
General Manager  
Clear Lake City Water Authority  
(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Special Meeting Minutes  
November 18, 2021

Regular Meeting

The Board of Directors ("Board") of the Clear Lake City Water Authority ("CLCWA") convened in Special Session open to the public at 7:00 p.m. (CDT), on Thursday, November 18, 2021 at 900 Bay Area Blvd., such location being the location where a quorum of the Board was physically present and by video conference call at:

Video conference call at: <https://global.gotomeeting.com/join/514785221>  
Phone conference call at +1(872)240-3311 Access Code: 514-785-221

Video Conference attendance was authorized by Section 551.127, Texas Government Code.

Roll Call

Roll was called of the members:

Mr. John Branch, President;  
Mr. Robert T. Savely, Vice-President; (by video conference)  
Ms. Anthea Guest, Director;  
Mr. W. Thomas Morrow, Secretary;  
Mr. John Graf, Director (by video conference).

Also present were:

Ms. Jennifer Morrow, General Manager;  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Samuel Johnson, Attorney, Coats Rose;  
Mr. Richard Fulton, Attorney, Coats Rose;  
Mr. Blair Korndorffer, Architect Consultant, Diamond Development Group;  
Mr. Dean McGee, Director of Finance;  
Ms. JoJo Finkeldei, Recording Secretary.

(A visitor roster copy is on file in the official records of the Authority and identified as Exhibit A.)

1. Comments from the Floor

No comments from the floor.

2. Change Order No. 4 for the Water Plant No. 1 Maintenance Facility Deferred

Change Order No. 4 for the Water Plant No. 1 Maintenance Facility was discussed in Executive Session. After a discussion in Executive Session, and resuming in open session, a decision was made to defer Change Order No. 4 to December Board meeting. The Board requested Mr. Korndorffer provide pricing for regular cinder block material with full water proofing treatment for comparison.



3. Pay Application 18 for the Water Plant No. 1 Maintenance Facility Approved

Pay Application No. 18 for Water Plant No. 1 Maintenance Facility was presented to the Board for review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit B.)

After discussion in Executive Session, and resuming in open session, a motion duly made by Director Morrow and seconded by Director Graf, the Board voted unanimously to approve Pay Application No. 18 for the Water Plant No. 1 Maintenance Facility to Construction LTD for \$69,008.40, contingent upon removing Change Order 4 cost.

4. Miscellaneous change order items for New Water Plant No. 1 Deferred

After a discussion in Executive Session, and resuming in open session, a decision was made to defer the miscellaneous change order items for New Water Plant No. 1 until the Board can review items on a official change order with backup data included.

5. Written Notice of Default under Tyler Technologies Incode Contract Approved

Written Notice of Default under Tyler Technologies Incode Contract was discussed with the Board for review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit C.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to authorize the attorneys to provide Written Notice of Default under Tyler Technologies Incode Contract.

6. Executive Session

President Branch requested an executive session. After a brief recess at 7:50 p.m., an Executive Session was held from 7:51 p.m. to 8:42 p.m. to seek legal consultation from the Attorney. The open meeting was reconvened 8:43 p.m.

7. Old and New Business

No comments from the Board

8. Meeting Adjourned

President Branch declared the open meeting adjourned at 9:10 p.m.

[Redacted Signature]
President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

[Redacted Signature]

Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

DATE APPROVED: 12-10-2021

(SEAL)

