

CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164
• Fax 281/488-3400

June 11, 2012

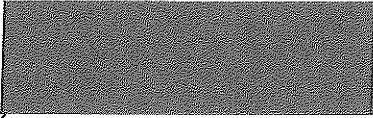
To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on June 14, 2012 for the following purposes:

1. Approve or correct minutes of the May 10, 2012 Regular Meeting;
2. Approve or correct minutes of the (Date) Impact Fee Committee Meeting;
3. Comments from the floor (5 minute limitation);
4. Ratify authorizing staff to open two new TexPool accounts for the \$6.3m and \$4.305m Bond Issues;
5. Consider and act upon a detention variance for the Primrose School at Falcon Pass Drive;
6. Consider and act upon approving service to Bay Pointe Chevron at 2395 Clear Lake City Blvd;
7. Consider and act upon approving the annual Consumer Confidence Report (CCR);
8. Receive Tax Assessor/Collector Report ending May 31, 2012;
9. Consider and act upon Financial Report ending April 30, 2012;
10. Consider and act upon the Operating Disbursement's Report ending May 31, 2012;
11. Review and approve Change Order No. 3 for El Camino Real Utility Adjustments;
12. Review and approve Pay Application No. 6 for El Camino Real Utility Adjustments;
13. Review and approve Pay Application No. 2 for Water Plant No. 4 Emergency Generator;
14. Review and approve Pay Application No. 3 for Sanitary Sewer Phase 48 Rehabilitation;
15. Review and approve Pay Application No. 1 for Storm Sewer Phase 20 Rehabilitation;
16. Review and approve Pay Application No. 2 for Storm Sewer Phase 21 TV Inspections;

17. Authorize the advertising for bids for Sanitary Sewer Phase 53 TV Surveys and Inspections;
18. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
19. Consider and act upon approval of the Capital Projects Disbursements;
20. Receive and act upon Attorney's Report;
21. Consider and act upon the Investment Summary ending April 30, 2012;
22. Receive General Managers Report;
23. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



James H. Byrd
General Manager
Clear Lake City Water Authority

(SEAL)



CLEAR LAKE CITY WATER AUTHORITY
Board of Directors'
Regular Meeting Minutes
June 14, 2012

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:00 p.m. on the 12th of June 2012. Roll was called of the members:

Quorum Present

Ms. Gayle I. Yoder, President;
Mr. John Branch, Vice President;
Mr. Robert T. Savely, Secretary;
Mr. Vince Johnson, Director;
Mr. Gordon Johnson, Director.

All were present except Mr. Vince Johnson and Mr. Gordon Johnson.

Also present were:

Curtis Rodgers, Director of Utilities;
Bill Rosenbaum, Engineer;
Bill Schweinle, Attorney;
Larry Dunbar, Hydrologist

(See visitor roster attached hereto as part of these minutes and identified as Exhibit A.)

1. Minutes of 5/10/2012
Regular Meeting
Approved

Reading of the minutes of the May 10, 2012 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve the minutes of the May 10, 2012 meeting.

2. Minutes of 4/17/2012
Impact Fee Committee
Meeting Approved

Reading of the minutes of the April 17, 2012 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve the minutes of the April 17, 2012 meeting.

3. Comments from the
Floor

None.

4. Ratify Authorizing Staff
to Open New Accounts
for the \$6.3 and
\$4.305M Bond Issues
Approved

The Board ratified action taken at the June 14, 2012 meeting authorizing staff to open two new accounts at Texpool and Wells Fargo for the \$4.305M and \$6.3m Bond Issues.

Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve the new Texpool and Wells Fargo Bank accounts for the \$4.305m and \$6.3m Bond Issue.

- 5. Detention Variance at Primrose School on Falcon Pass Dr. near Space Center Blvd.
Approved

The Primrose School requested review for a detention variance. The tract of land was originally approved for service with detention before the new detention policy was in effect. Half the tract was built with a retail strip center, with detention for the entire tract, and the other half had some improvements. Primrose wants to build out on the other half of the land. Mr. Larry Dunbar has reviewed the plans and recommended allowing 1 acre-foot/acre of detention for the increased impervious area only to be added by Primrose. Recently revised plans were given to Mr. Dunbar at the meeting so he can review the plans for restrictor pipe functionality and detention capacity. Engineering consultant Mr. Bill Rosenbaum and Legal consultant Mr. Bill Schweinle both agree with the proposed solution. (Copy attached hereto as part of these minutes and identified as Exhibit B.)

By motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the proposed detention variance for the Primrose School subject to Mr. Larry Dunbar's final approval.

- 6. Water, Sewer, and Drainage Service to Bay Pointe Chevron at 2395 Clear Lake City Blvd.
Approved

A request for water, sewer, and drainage service for redevelopment was presented to the Board for review and approval. The site is the existing Bay Pointe Chevron at 2395 Clear Lake City Blvd., and it is proposed to demolish the existing building and rebuild it, resulting in no increased impervious cover for the detention policy. (Copy attached hereto as part of these minutes and identified as Exhibit C.)

By motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve water, sewer, and drainage service to Bay Pointe Chevron at 2395 Clear Lake City Blvd.

- 7. Consumer Confidence Report (CCR)
Approved

The annual Consumer Confidence Report for 2011 was presented to the Board for review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit D.)

By motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve the 2011 Consumer Confidence Report.

- 8. Tax Collector Report

Ms. Cumming presented a report of taxes collected and taxes outstanding as of May 31, 2012 for the Board's review. (Copy attached hereto as part of these minutes and identified as Exhibit E.)

- 9. Financial Report
Approved

The Financial Report ending April 30, 2012 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit F.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve the Financial Report ending April 30, 2012.

- 10. Operating Disbursements Report
Approved

The Operating Disbursements Report ending May 31, 2012 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit G.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve the Operating Disbursements Report ending May 31, 2012.

- 11. Change Order No. 3 for El Camino Real Utility Adjustments
Approved

Mr. Rosenbaum presented Change Order No. 3 for El Camino Real Utility Adjustments for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit H.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve Change Order No. 3 for CDC Unlimited, LLC. for \$5,450.00 and no additional calendar days requested.

12. Pay Application No. 6
El Camino Real Utility
Adjustments
Approved
- Mr. Rosenbaum presented Pay Application No. 6 for El Camino Real Utility Adjustments for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit I.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve Pay Application No. 6 for CDC Unlimited, LLC. for \$6,885.00.
13. Pay Application No.2
for Water Plant No. 4
Emergency Generator
Approved
- Mr. Rosenbaum presented Pay Application No. 2 for Water Plant No. 4 Emergency Generator for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit J.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve Pay Application No. 2 for W.W. Payton Corporation for \$154,606.50.
14. Pay Application No. 3
for Sanitary Sewer
Phase 48 Rehabilitation
Approved
- Mr. Rosenbaum presented Pay Application No. 3 for Sanitary Sewer Phase 48 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit K.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve Pay Application No. 3 for PM Construction & Rehab, L.P. for \$145,733.09.
15. Pay Application No.1
for Storm Sewer Phase
20 Rehabilitation
Approved
- Mr. Rosenbaum presented Pay Application No. 1 for Storm Sewer Phase 20 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit L.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Branch the Board voted unanimously to approve Pay Application No. 1 for National Power Rodding Corporation for \$68,836.23.
16. Pay Application No.2
for Storm Sewer Phase
21 TV Inspections
Approved
- Mr. Rosenbaum presented Pay Application No. 2 for Storm Sewer Phase 21 TV Inspections for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit M.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Branch the Board voted unanimously to approve Pay Application No. 2 for CleanServe, Inc. for \$15,182.05.
17. Authorize Advertising
for Construction Bids
for Sanitary Sewer
Phase 53 TV Surveys
and Inspections
Approved
- Mr. Rosenbaum requested Board approval to authorize advertising construction bids for Sanitary Sewer Phase 53 TV Surveys and Inspections to be funded through Bond Issue #33.
- Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve advertising construction bids for Sanitary Sewer Phase 53 TV Surveys and Inspections.
18. Engineer's Report
- Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (Copy attached hereto as part of these minutes and identified as Exhibit N.)

19. Capital Projects Disbursements Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit O.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Capital Projects Report in the amount of \$561,088.17.

20. Attorney's Report

Mr. Schweinle reported he is working with the staff and directors on the Village Grove reimbursement issue and needs all comments back on the draft Attorney General Opinion Review as soon as possible.

21. Investment Summary Approved

The Investment Summary ending April 30, 2012 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit P.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch the Board voted unanimously to approve the Investment Summary ending April 30, 2012.

22. General Manager's Report

Mr. Curtis Rodgers is reporting for Mr. James Byrd. Mr. Pennington contacted Mr. James Byrd and is interested in acquiring all of the dirt from the golf course. He is asking how much CLCWA is willing to help pay for moving it to Pasadena. Director Savely stated we are in discussions with the U.S. Government about the dirt and that the Board is not interested in extra expenses. Mr. Bill Rosenbaum said he is getting details on how Harris County Flood Control District bids out excavation contracts for contractors to pay a small amount to remove the dirt.

Mr. Rodgers informed the Board we received the City of Houston's estimated detention fee cost and it is closer to \$2.17 million, not the expected \$1.5 million Houston originally estimated. It was noted the report has mistakes in it, including the full impervious coverage amount for the burned down clubhouse at the former golf course.

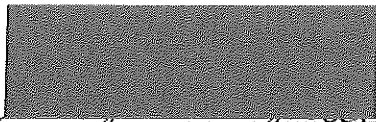
Mr. Rodgers reported that Brent Morton with the Clear Point Crossing development group was sent the Detention Pond Enforcement requirements. Mr. Morton replied: a notice was sent from Harris County requesting them to not cut down the weeds because there are bird watchers who do not want the natural bird habitat destroyed.

23. Old and New Business

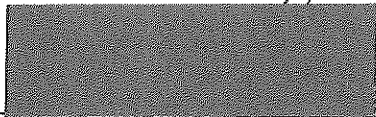
Director Branch gave an update on the advisory group and committees for the Stormwater Detention Facility. They will be here at the September 13, 2012 meeting to present information.

24. Meeting Adjourned

President Yoder declared the meeting adjourned at 8:10 p.m.



President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)