

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• FAX 281/488-3400

August 11, 2015

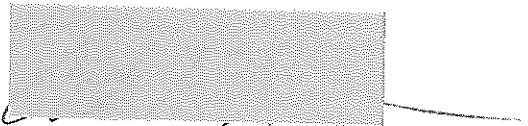
To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice of an Amended agenda is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on August 13, 2015 for the following purposes:

1. Approve or correct minutes of the July 9, 2015 Regular Meeting;
2. Comments from the floor (5 minute limitation);
3. Consider and act upon request from South Taylor Lake Village Water Supply Corporation for more capacity;
4. Consider and act upon the Municipal Setting Designation for 900-910 Gemini;
5. Consider and act upon the Harris-Galveston Subsidence District Interlocal Agreement for 2015-2016 school year;
6. Consider entering into legal fee agreement with Coats Rose relative to general counsel services;
7. Receive Tax Assessor/Collector Report ending July 31, 2015;
8. Consider and act upon Financial Report ending May 31, 2015;
9. Consider and act upon Financial Report ending June 30, 2015;
10. Consider and act upon the Operating Disbursement's Report ending July 31, 2015;
11. Review and approve Pay Application No. 1 & Final for Water System Phase 10 Rehabilitation;
12. Review and approve Pay Application No. 2 for Sanitary Sewer Phase 65 Rehabilitation;
13. Review and approve Change Order No. 1 for Sanitary Sewer Phase 65 Rehabilitation;
14. Review and approve Pay Application No. 2 & Final for Lift Station 17 Rehabilitation;
15. Review and approve Pay Application No. 6 & Final for Storm Sewer Phase 27 Rehabilitation;
16. Review and approve Pay Application No. 1 for Storm Sewer Phase 28 TV Inspections;

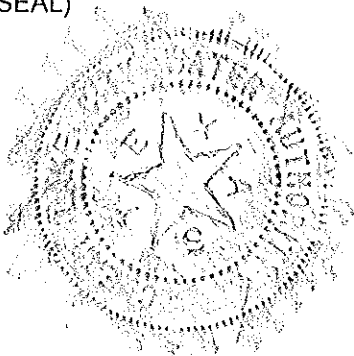
17. Review and approve Pay Application No. 3 for Storm Sewer Phase 30 Manhole Rehabilitation;
18. Authorization to advertise for construction bids for Water System Phase 11 Rehabilitation;
19. Authorization to advertise for construction bids for Memory Lane Sanitary Sewer Line;
20. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
21. Consider and act upon approval of the Capital Projects Disbursements;
22. Receive and act upon Attorney's Report;
23. Consider and act upon the Investment Summary ending June 30, 2015;
24. Receive General Manager's Report;
25. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



Curtis Rodgers  
Director of Utilities  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
August 13, 2015

Regular Meeting                   The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:00 p.m. on August 13, 2015. Roll was called of the members:

Quorum Present                   Mrs. Gayle Yoder, President;  
Mr. John Branch, Vice-President  
Mr. Robert T. Savely, Secretary;  
Mr. Gordon Johnson, Director;  
Mr. W. Thomas Morrow, Director.

All were present except Mrs. Gayle Yoder. Vice President John Branch conducted the meeting.

Also present were:

Ms. Jennifer Morrow, General Manager  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Bill Rosenbaum, Engineer;  
Mr. Bill Schweinle, Attorney;  
Ms. Nikki Weidig, Recording Secretary;  
Ms. Alice Cumming; Tax Assessor/Collector;  
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;

(A visitor roster copy is on file in the official records of the District and identified as Exhibit A.)

1. Minutes of 7/9/15 Regular Meeting Approved  
Reading of the minutes of the July 9, 2015 Regular Meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Johnson and seconded by Director Morrow, the Board voted unanimously to approve the minutes for the July 9, 2015 Regular Meeting.
2. Comments from the Floor  
None.
3. Letter to the South Taylor Lake Village Water Supply Corporation Approved  
A letter to the South Taylor Lake Village Water Supply Corporation in response to their request for more capacity was presented to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit B.)  
  
Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, with Mr. Savely abstaining, the Board voted to approve the letter to the South Taylor Lake Village Water Supply Corporation.
4. Municipal Setting Designation for 900-910 Gemini Deferred  
This item was deferred.

5. Harris-Galveston Subsidence District Interlocal Agreement 2015-2016  
Approved

An Interlocal Agreement for 2015-2016 between the CLCWA and Harris-Galveston Subsidence District was presented to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit C.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to approve the letter to the Harris-Galveston Subsidence District Interlocal Agreement for 2015-2016.
  
6. Legal Fee Agreement with Coats Rose  
Approved

A Legal Fee Agreement between Coats Rose and the Clear Lake City Water Authority along with a Memorandum of Agreement among Coats Rose, Schweinle & Associates and the Clear Lake City Water Authority were presented to the Board for review and approval. (Copies of which are on file in the official records of the District and identified as Exhibit D.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to approve the Legal Fee Agreement and Memorandum of Agreement.
  
7. Tax Collector Report

A report of taxes collected and taxes outstanding as of July 31, 2015 was given for the Board's review. (A copy of which is on file in the official records of the District and identified as Exhibit E.)
  
8. Financial Report  
Approved

The Financial Report ending May 31, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit F.)

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve the Financial Report ending May 31, 2015.
  
9. Financial Report  
Approved

The Financial Report ending June 30, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit G.)

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve the Financial Report ending June 30, 2015.
  
10. Operating Disbursements Report  
Approved

The Operating Disbursements Report ending July 31, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit H.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending July 31, 2015.
  
11. Pay Application No. 1 & Final for Water System Phase 10 Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 1 & Final for the Water System Phase 10 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit I.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 1 & Final for Water System Phase 10 Rehabilitation for CDC Unlimited for \$66,883.00.

12. Pay Application No. 2 for Sanitary Sewer Phase 65 Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 2 for Sanitary Sewer Phase 65 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit J.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 2 for Nerie Construction, LLC for \$66,519.45.

13. Change Order No. 1 for Sanitary Sewer Phase 65 Rehabilitation  
Approved

Mr. Rosenbaum presented Change Order No. 1 for Sanitary Sewer Phase 65 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit K.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Change Order No. 1 for Nerie Construction, LLC for \$6,000.00 and no additional calendar days.

14. Pay Application No. 2 & Final for Lift Station 17 Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 2 & Final for Lift Station 17 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit L.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Savely, the Board voted unanimously to approve Pay Application No. 2 & Final for CDC Unlimited, for \$29,863.60.

15. Pay Application No. 6 for Storm Sewer Phase 27 Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 6 for Storm Sewer Phase 27 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit M.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 6 for R.L. Utilities, Inc. for \$34,213.00.

16. Pay Application No. 1 for Storm Sewer Phase 28 TV Inspections  
Approved

Mr. Rosenbaum presented Pay Application No. 1 for Storm Sewer Phase 28 TV Inspections for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit N.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 1 for Magna Flow Environmental for \$32,200.61.

17. Pay Application No. 3 for Storm Sewer Phase 30 Manhole Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 3 for Storm Sewer Phase 30 Manhole Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit O.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 3 for Standard Cement Materials, Inc. for \$40,389.30.

18. Authorize Advertising for Bids for Water System Phase 11 Rehabilitation  
Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of bids for Water System Phase 11 Rehabilitation. This project is included in Bond Issue #35.

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve advertising for bids for Water System Phase 11 Rehabilitation.

19. Authorize Advertising for Bids for Memory Lane Sanitary Sewer Line  
Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of bids for Memory Lane Sanitary Sewer Line. This project is included in Bond Issue #35.

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve advertising for bids for Memory Lane Sanitary Sewer Line.

20. Engineer's Report  
Approved

Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (A copy of which is on file in the official records of the District and identified as Exhibit P.)

Mr. Rosenbaum reported that the Interlocal Agreement with the HCFCD has been signed and returned with plans and we are waiting on their approval to advertise for bids. Mr. Rosenbaum also reported that the TCEQ Permit Hearing is scheduled for 9/24/2015.

21. Capital Projects Disbursements  
Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit Q.)

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve the Capital Projects Report in the amount of \$514,801.67.

22. Attorney's Report

Nothing to report.

23. Investment Summary  
Approved

The Investment Summary ending June 30, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit R.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the Investment Summary ending June 30, 2015.

24. General Manager's Report

Ms. Morrow reported the new water bills will be going out this month with the districts being color-coded for easy identification. She also reported payments by credit card will begin on Monday, August 17, 2015.

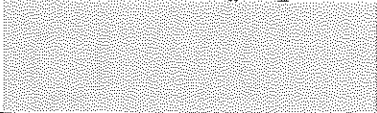
Ms. Morrow reported on the new proposed water line from the SEWPP. The preliminary cost to the Authority is estimated at \$7 Million.

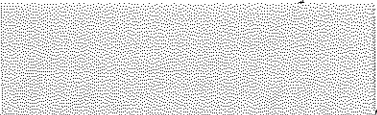
25. Old and New Business

None.

26. Meeting Adjourned

Acting President Branch declared the regular meeting adjourned at 8:00 p.m.

  
Vice President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

  
Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)

DATE APPROVED: 9/10/15