



CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164
• Fax 281/488-3400

May 18, 2022

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors.

Notice is hereby given that the Board of the Clear Lake City Water Authority (The "Authority") will convene at 7:00 p.m. on May 23, 2022, in Special Session open to the public at 900 Bay Area Boulevard within such Authority, such location being the location where a quorum of the Board will be physically present, and by:

Video conference call at: <https://meet.goto.com/146967405>

Phone conference call at: +1(571)317-3122 Access Code:146-967-405

Video conference attendance is authorized by Section 551.127, Texas Government Code. At the meeting the following items will be considered and acted on:

1. Comments from the floor (5-minute limitation);
2. Receive presentation from Waterworth for a water and sewer rate study;
3. Consider and act upon engagement of Waterworth for water and sewer rate study;
4. Old and New Business;
5. Consider and act upon adjourning the meeting.

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.

Jennifer Morrow
General Morrow
Clear Lake City Water Authority
(SEAL)



CLEAR LAKE CITY WATER AUTHORITY
Board of Directors'
Special Meeting Minutes
May 23, 2022

Special Meeting

The Board of Directors ("Board") of the Clear Lake City Water Authority ("CLCWA") convened in Special Session open to the public at 7:00 p.m. (CDT), on Monday, May 23, 2022 at 900 Bay Area Blvd., such location being the location where a quorum of the Board was physically present and by video conference call at:

Video conference call at: <https://global.gotomeeting.com/join/146967405>
Phone conference call at +1(571)317-3122 Access Code: 146-967-405

Video Conference attendance was authorized by Section 551.127, Texas Government Code.

Roll Call

Roll was called of the members:

Mr. John Branch, President;
Mr. Robert T. Savely, Vice-President; (by video conference)
Mr. Thomas Morrow, Secretary;
Ms. Anthea Guest, Director.

Mr. John Graf, Director, was not present.

Also present were:

Ms. Jennifer Morrow, General Manager;
Mr. Samuel Johnson, Attorney, Coats Rose, (by video conference);
Mr. Dean McGee, Director of Finance (by video conference);
Ms. Heather Frank, Public Relations;
Ms. Marissa Salazar, Recording Secretary.

(A visitor roster copy is on file in the official records of the Authority and identified as Exhibit A.)

1. Comments from the Floor

No comments from the floor.

2. Presentation from Waterworth for a Water and Sewer Rate Study.

Presentation from Waterworth for a water and sewer rate study was presented to the Board for review. (A copy of which is on file in the official records of the Authority and identified as Exhibit B.) Ms. Emily Mathison and Mr. Calvin Coles presented to the Board the services offered by Waterworth. Ms. Mathison and Mr. Coles discussed goals, priorities, and timelines. Waterworth services can be used as an inhouse service or can

be used as a consultant to track continuous water rate evaluating and managing annual budgets. Waterworth offers an annual subscription basis and also has a 90-day free trial. The agreement would need to be signed to receive 90-day trial.

Mr. Johnson had some concerns regarding the contract legal terms and asked if there is room for negotiations. Ms. Mathison advised Mr. Johnson she would follow up with a response from Waterworth's legal team.

- 3. Engagement of Waterworth for Water and Sewer Rate Study. Approved

Engagement of Waterworth for water and sewer rate study was presented for the Board's review and approval.

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to approve the Engagement of Waterworth for water and sewer rate study to give Ms. Morrow authority to do 90-day free trial along with Mr. Johnson to negotiate the 90-day free trial contract and bring back recommendation for longer term agreement.

- 4. Old and New Business

Director Morrow inquired about Exploration Green Phases 3B, 4, and 5 progress.

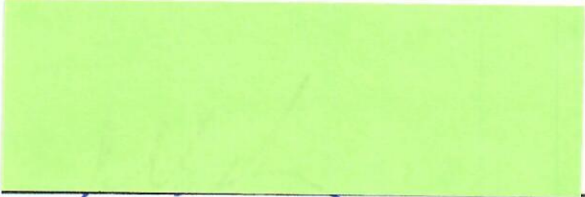
Director Savely requested a closed session for an attorney client privileged discussion.

- 5. Executive Session

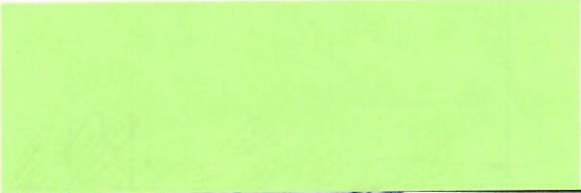
President Branch requested an executive session. After a brief recess at 8:40 p.m., an Executive Session was held from 8:41 p.m. to 8:54 p.m. to seek legal consultation from the Attorney. The open meeting was reconvened 8:54 p.m.

- 6. Meeting Adjourned

President Branch declared the open meeting adjourned at 8:55 p.m.



President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

DATE APPROVED: June 14, 2022

