



CLEAR LAKE CITY WATER AUTHORITY

June 12, 2020

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164
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To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice of an agenda is hereby given that the Board of Directors of the Clear Lake City Water Authority will convene in Special Session open to the public at 2:00 (CDT) on Tuesday, June 16, 2020 by

Video conference call at: <http://global.gotomeeting.com/join/244222061>

Phone conference call at +1-(872)240-3212 Access Code: 244-222-061

This video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government code, as described below.

At this meeting the following agenda items will be considered and acted on:

1. Discuss and act upon Change Order for Exploration Green Phase 3A;
2. Consider and act upon adjourning the meeting;

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters. **Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the Coronavirus (COVID-19) disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of Coronavirus (COVID-19).** Electronic copies of the meeting materials are available by contacting m.salazar@clcwa.org.

Jennifer Morrow
General Manager
Clear Lake City Water Authority

(SEAL)



CLEAR LAKE CITY WATER AUTHORITY

Board of Directors'
Special Meeting Minutes
June 16, 2020

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority convened ("CLCWA") convened in Special Session open to the public at 2:00 p.m. (CDT), on Thursday, June 16, 2020 by video conference call at:

Video conference call at: <https://global.gotomeeting.com/join/306103029>.
Phone conference call at: +1 (872) 240-3311 Access Code:306-103-029

Due to national and state guidelines on social distancing, CLCWA's board room is not large enough to accommodate the public with guidelines currently in place. This video conference meeting was authorized by the suspension of certain provisions of Chapter 551, Texas Government Code.

Roll was called of the members:

Quorum Present

Mr. John Branch, President;
Mr. Robert T. Savely, Vice-President;
Mr. W. Thomas Morrow, Secretary;
Mr. Gordon Johnson, Director;

All were present except Mr. John Graf, Director

Also present were:

Ms. Jennifer Morrow, General Manager;
Mr. Curtis Rodgers, Director of Utilities;
Mr. Samuel Johnson, Attorney;
Mr. Richard Fulton, Attorney;
Mr. Bill Rosenbaum, Engineer, LAN;
Ms. Kelly Shipley, Engineer, LAN;
Mr. Adam Anderson, Engineer, LAN;
Mr. Jay Sunderwala, Geotech Consultant;
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;
Mr. Rafael Gamas, Construction Projects Manager;
Ms. Marissa Salazar, Recording Secretary.

(A visitor roster copy is on file in the official records of the Authority and identified as Exhibit A.)

1. Consider and act upon
Change Order for
Exploration Green
Phase 3A
Approved

Consider and act upon Change Order for Exploration Green Phase

Ms. Morrow updated the Board on the progress of Exploration Green Phase 3A and issues encountered at Phase 2. Ms. Shipley explained there are two issues occurring on the south end of Phase 2 (closer to 1C). The lower side slopes are failing due to a larger than anticipated sandy seam layer, causing the top layer of dirt to slide off. When attempting to dewater Phase 2, it became unusually challenging to keep the water from flowing back from Phase 1. After the Phase 2 pond was drained it was discovered there was a leak in the culverts between Phase 2 and 1C. Upon further inspection, it was noticed there were some joint separations visible on the first few joint sections in Phase 2. Ms. Shipley stated the joint separations would need to be addressed by Triple B Services, L.P. Once the water level in Phase 2 and Phase 1 was significantly lowered, it was also noticed that Triple B Services, L.P. did not completely remove the Phase 1C earthen coffer dam they had in place when constructing Phase 2. However, Serco is utilizing the remaining earthen coffer dam in conjunction with an aqua-dam to hold back the water and they agreed to clean it up when they completed work. Once the culverts are dewatered, Ms. Morrow recommended to have the culverts televised to see if there are any additional issues.

Mr. Fulton will send a written notice to Triple B Services, L.P. for repair work on the culvert joint separations.

Mr. Sunderwala discussed with the board the recommended method to repair the failing side slopes which is stair stepped in with a fatty clay dirt and then additional clay laid in at an angle to create the slopes. Once the ponds are filled again, gravity will hold the clay in place. The increased change order is due to a quantity adjustment for the amount of clay needed to complete the recommended repair method.

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the Exploration Green Phase 3A Change Order #2. (A copy is on file in the official records of the Authority and identified as Exhibit B.)

2. Meeting Adjourned

President Branch declared the open meeting adjourned at 2:37 p.m.



President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: 7-9-2020