



## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

December 13, 2019

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice of an agenda is hereby given that the Board of the Clear Lake City Water Authority will convene in Special Session open to the public at 900 Bay Area Boulevard within such Authority at 6:00 p.m. on December 18, 2019 for the following purposes:

1. Consider and act upon approval of Professional Services Agreement with Garver, LLC for TPDES Permit renewal services;
2. Consider and act upon approval of Professional Services Agreement with Garver, LLC for Asset Management Services;
3. Review and approve Change Order No. 4 for Exploration Green Detention Facility Phase 2;
4. Consider and act upon Exploration Green Phase 4 permitting with the City of Houston;
5. Consider and act upon adjourning the meeting.

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.

  
Jennifer Morrow  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**

Board of Directors'  
Special Meeting Minutes  
December 18, 2019

Special Meeting

The Board of Directors of the Clear Lake City Water Authority ("Authority") convened in Special Session open to the public at the regular meeting place at its office inside the Authority at 6:00 p.m. on December 18, 2019. Roll was called of the members:

Quorum Present

Mr. John Branch, President  
Mr. Robert T. Savely, Vice-President  
Mr. W. Thomas Morrow, Secretary;  
Mr. Gordon Johnson, Director;  
Mr. John Graf, Director.

All were present.

Also present were:

Ms. Jennifer Morrow, General Manager;  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Richard Fulton, Attorney, Coats/Rose;  
Mr. Eddie Streich, Engineer, LAN;  
Mr. Frank Elliott, Wastewater Superintendent;  
Ms. Nikki Andrus, Recording Secretary.

(A visitor roster copy is on file in the official records of the Authority and identified as Exhibit A.)

1. Professional Services Agreement with Garver, LLC for TPDES Permit Renewal Services Approved

An Agreement for Professional Services with Garver, LLC was presented to the Board for review and approval for the TPDES permit renewal, along with additional quotes from other companies for comparison. (A copy of which is on file in the official records of the Authority and identified as Exhibit B.) Mr. Dan Olson with Garver answered questions from the Board and discussed the contract and how their company would be assisting the Authority with the permit renewal.

Thereupon, by motion duly made by Director Morrow and seconded by Director Graf, the Board voted unanimously to approve the proposed contract subject to attorney changing wording in Appendix A and Appendix B under extra work to clarify.

2. Professional Services Agreement with Garver, LLC for Asset Management Services

This item was deferred to the next CLCWA budget year.

3. Change Order No. 4 for Exploration Green Detention Facility Phase 2

This item was deferred to Executive Session.

- 4. Exploration Green Phase 4 Permitting with the City of Houston

Ms. Morrow discussed the issues with the City of Houston permit for Exploration Green Phase 4. She informed the Board that the Texas Parks and Wildlife grant requires approval from them before advertising for Phase 4.

President Branch declared a recess of the open meeting at 6:26 p.m.

- 5. Executive Session Change Order No. 4 for Exploration Green Detention Facility Phase 2 Approved

After a brief recess, an Executive Session was held from 6:28 p.m. to 6:50 p.m. to consult with the Attorney.

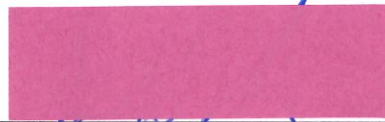
After Executive Session the open meeting was reconvened at 6:50 p.m.

Change Order No. 4 for Exploration Green Detention Facility Phase 2 was presented to the Board for review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit C.)

Thereupon, by motion duly made by Director Graf and seconded by Director Morrow, the Board voted unanimously to approve Change Order No. 4 for Exploration Green Detention Facility Phase 2 to Triple B Services, LLP for \$1,958.60.

- 6. Meeting Adjourned

President Branch declared the special meeting adjourned at 6:53 p.m.



President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: 1-9-2020