



CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164

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September 1, 2017


To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority (The "Authority") will convene in SPECIAL EMERGENCY Session open to the public at 900 Bay Area Boulevard within such Authority at 5:00 p.m. on September 1, 2017 for the following purposes:

1. Consider and act upon waiving late payment penalties on water bills for 30 days.
2. Discuss and act upon Hurricane Harvey related items.

The importance of considering and acting upon the foregoing matters constitutes a reasonably unforeseeable situation requiring immediate action by the Board OR an imminent threat to public health dispensing with the requirement of posting notice for three (3) full days before such meeting, as would otherwise be required by law. The posting of this meeting notice not later than two (2) hours prior to the time such meeting convenes is authorized by Section 551.045 of the Government Code.

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



Jennifer Morrow
General Manager
Clear Lake City Water Authority

(SEAL)

CLEAR LAKE CITY WATER AUTHORITY

Board of Directors'
Special Meeting Minutes
September 1, 2017

Special Meeting

The Board of Directors of the Clear Lake City Water Authority ("Authority") convened in Special Emergency Session open to the public at the regular meeting place at its office inside the Authority at 5:00 p.m. on September 1, 2017. Roll was called of the members:

Quorum Present

Mr. John Branch, President
Mr. Robert T. Savely, Vice-President
Mr. W. Thomas Morrow, Secretary;
Mr. Gordon Johnson, Director;
Mr. John Graf, Director.

All were present.

Also present were:

Ms. Jennifer Morrow, General Manager;
Ms. Amy Suttle, Customer Service Supervisor.

(A visitor roster copy is on file in the official records of the District and identified as Exhibit A.)

1. Waive Late Payment Penalties on Water Bills for 30 Days Approved

Discussion to waive late payment penalties on water bills for 30 days due to incoming Hurricane Harvey.

Thereupon, by motion duly made by Director Morrow to waive late payment penalties on all water and sewer bills due for payment in August and September 2017, and seconded by Director Savely the Board voted unanimously to approve waiving late payment penalties on all water and sewer bills due for August and September 2017.

2. Hurricane Harvey Related Items

Discussion regarding Hurricane Harvey related items, including initial property damage review, emergency repairs underway, personnel status, and public statement on status of sewer system operations.

3. Meeting Adjourned

President Branch declared the special meeting adjourned at 5:47 p.m.

[Redacted Signature]

President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

[Redacted Signature]

Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: 9-14-17