

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

November 10, 2014

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice of amended agenda is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on November 13, 2014 for the following purposes:

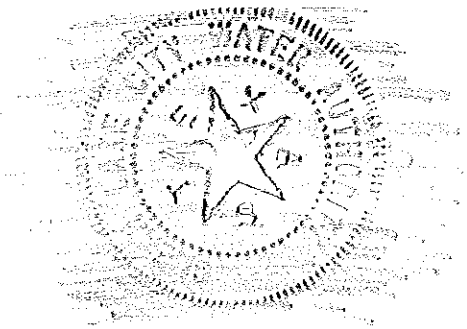
1. Approve or correct minutes of the October 9, 2014 Public Hearing;
2. Approve or correct minutes of the October 9, 2014 Regular Meeting;
3. Approve or correct minutes of the October 28, 2014 Special Meeting;
4. Comments from the floor (5 minute limitation);
5. Consider and act upon the Investment Summary ending September 30, 2014;
6. Consider and act upon approving the Municipal Setting Designation (MSD) Resolution for 900-910 Gemini;
7. Consider and act upon approving a resolution to appoint Director Branch as the Investment Officer;
8. Receive Tax Assessor/Collector Report ending October 31, 2014;
9. Consider and act upon the Operating Disbursement's Report ending October 31, 2014;
10. Review and approve Pay Application No. 13 for Water Meter Replacement Program;
11. Receive bids and award the construction contract for the Recoating of Elevated Storage Tank No. 5 Interior and Exterior;
12. Review and approve Pay Application No. 5 & Final for Sanitary Sewer Phase 56 Television Inspections;
13. Review bids and award the contract for the Sanitary Sewer Phase 63 Television Inspections;
14. Authorization to advertise for construction bids for Lift Station 17 Rehabilitation;
15. Authorization to advertise for construction bids for Storm Sewer Phase 27 Rehabilitation;
16. Receive bids and award the contract for Storm Sewer Phase 28 Television Inspections;
17. Authorization to advertise for construction bids for Ditch N Rehabilitation;

18. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
19. Consider and act upon approval of the Capital Projects Disbursements;
20. Receive and act upon Attorney's Report;
21. Receive General Manager's Report;
22. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.

James H. Byrd  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
November 13, 2014

Regular Meeting                    The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:03 p.m. on November 13, 2014. Roll was called of the members:

Quorum Present                    Mrs. Gayle Yoder, President;  
Mr. John Branch, Vice President;  
Mr. Robert T. Savely, Secretary;  
Mr. Gordon Johnson, Director;  
Mr. W. Thomas Morrow, Director.

All were present.

Also present were:

Mr. James Byrd, General Manager;  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Bill Rosenbaum, Engineer;  
Mr. William Schweinle, Attorney;  
Ms. Jennifer Morrow, Recording Secretary;  
Ms. Alice Cumming, Tax Collector  
Ms. Mary Ann Schatz, Capital Projects Bookkeeper.

(A visitor roster copy is on file in the official records of the District and identified as Exhibit A.)

1. Minutes of 10/9/14  
Public Hearing  
Approved                    Reading of the minutes of the October 9, 2014 Public Hearing was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the October 9, 2014 Public Hearing.
  
2. Minutes of 10/9/14  
Regular Meeting  
Approved                    Reading of the minutes of the October 9, 2014 Regular Meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the October 9, 2014 Regular Meeting.
  
3. Minutes of 10/28/14  
Special Meeting  
Approved                    Reading of the minutes of the October 28, 2014 Special Meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the October 28, 2014 Special Meeting.
  
4. Comments from the  
Floor                    There were no comments.

5. Investment Summary Approved

The Investment Summary ending September 30, 2014 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit B.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the Investment Summary ending September 30, 2014.
6. Municipal Setting Designation (MSD) 900-910 Gemini Deferred

This item was deferred.
7. Resolution to Appoint Director Branch as the Investment Officer Approved

A resolution to appoint Director Branch as the Investment Officer was given to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit C.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the resolution to appoint Director Branch as the Investment Officer.
8. Tax Collector Report Received

Ms. Cumming presented a report of taxes collected and taxes outstanding as of October 31, 2014 for the Board's review. (A copy of which is on file in the official records of the District and identified as Exhibit D.)
9. Operating Disbursements Report Approved

The Operating Disbursements Report ending October 31, 2014 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit E.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending October 31, 2014.
10. Pay Application No. 13 for Water Meter Replacement Program Approved

Mr. Rosenbaum presented Pay Application No. 13 for Water Meter Replacement Program for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit F.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve Pay Application No. 13 for National Metering Service, Inc. for \$691,969.06.
11. Review Bids for Recoating of Elevated Storage Tank No. 5 Interior and Exterior Approved

Mr. Rosenbaum presented bids for Recoating of Elevated Storage Tank No. 5 Interior and Exterior for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit G.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to the low bidder based on the Engineer's recommendation, MK Painting, Inc., with a bid of \$220,000.00 and 90 calendar days.
12. Pay Application No. 5 & Final for Sanitary Sewer Phase 56 Television Inspections Approved

Mr. Rosenbaum presented Pay Application No. 5 & Final for Sanitary Sewer Phase 56 Television Inspections for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit H.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 5 & Final for

National Works, Inc., for \$0.00. Due to an adjustment in quantities and liquidated damages there was no final payment due to the contractor.

13. Review Bids for Sanitary Sewer Phase 63 Television Inspections  
Approved

Mr. Rosenbaum presented bids for Sanitary Sewer Phase 63 Television Inspections for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit I.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to the low bidder based on the Engineer's recommendation, Sewer Services of Texas, Inc., with a bid of \$273,978.63 and 120 calendar days.
  
14. Authorize Advertising for Construction Bids for Lift Station 17 Rehabilitation  
Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of construction bids for Lift Station 17 Rehabilitation. This project is included in Bond Issue #35.

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve advertising for construction bids for Lift Station 17 Rehabilitation.
  
15. Authorize Advertising for Construction Bids for Storm Sewer Phase 27 Rehabilitation  
Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of construction bids for Storm Sewer Phase 27 Rehabilitation. This project is included in Bond Issue #35.

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve advertising for construction bids for Storm Sewer Phase 27 Rehabilitation.
  
16. Review Bids for Storm Sewer Phase 28 Television Inspections  
Deferred

This item was deferred.
  
17. Authorize Advertising for Construction Bids for Ditch N Rehabilitation  
Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of construction bids for Ditch N Rehabilitation. This project is included in Bond Issue #35.

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve advertising for construction bids for Ditch N Rehabilitation.
  
18. Engineer's Report

Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (A copy of which is on file in the official records of the District and identified as Exhibit J.) Mr. Rosenbaum spoke with the Director of Operations at Harris County Flood Control District and he is expecting to have a draft Interlocal Agreement by Thanksgiving.
  
19. Capital Projects Disbursements  
Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit K.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Capital Projects Report in the amount of \$871,070.90.

- 20. Attorney's Report                      An Executive Session was requested.
  
- 21. General Manager's Report            Mr. Byrd reported a water leak under a chimney and A/C pad on Pebbleshire in Meadowgreen. A survey confirmed that the waterline is out of the easement. The leak is isolated. A/C pad will have to be replaced. The chimney damage has yet to be determined.
  
- 22. Old and New Business                Mr. Savely explained Trendmakers detention pond and stated there is a meeting at Brookwood Elementary on Monday night regarding the Trendmaker Development.
  
- 23. Meeting Adjourned                    President Yoder declared the regular meeting adjourned at 7:42 p.m.

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President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

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Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: December 11, 2014