

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

November 9, 2015

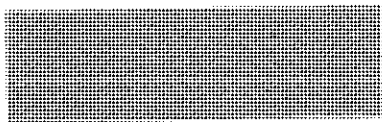
To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice of an AMENDED agenda is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on November 12, 2015 for the following purposes:

1. Approve or correct minutes of the October 8, 2015 Public Hearing;
2. Approve or correct minutes of the October 8, 2015 Regular Meeting;
3. Comments from the floor (5 minute limitation);
4. Consider and act upon water, sewer and drainage service to a proposed storage building and pavilion at University Baptist Church located at 16106 Middlebrook;
5. Consider and act upon approving a partial release of drainage easement at The Reserve;
6. Consider and act upon approving the SEWPP Interlocal Agreement for the Old Galveston Road Water Line Relocation;
7. Consider and act upon distribution of the excess retirement account;
8. Consider and act upon petition from J Barron, LLC seeking disannexation;
9. Consider and act upon petition from Starboardside Corporation seeking disannexation;
10. Receive Tax Assessor/Collector Report ending October 31, 2015;
11. Consider and act upon the Operating Disbursement's Report ending October 31, 2015;
12. Review and approve Pay Application No. 3 & Final for Water System Phase 7 Rehabilitation;
13. Review bids and award construction contract for Water System Phase 9 & 11 Rehabilitation;
14. Authorize the advertising for bids for the recoating of Water Plant No. 1;
15. Authorize the advertising for bids for the recoating of Elevated Storage Tank No. 2;
16. Review and approve Pay Application No. 1 for Sanitary Sewer Phase 62 Rehabilitation;

17. Review and approve Pay Application No. 6 & Final for Sanitary Sewer Phase 64 Rehabilitation;
18. Review and approve Pay Application No. 5 for Sanitary Sewer Phase 65 Rehabilitation;
19. Review and approve Pay Application No. 2 for Storm Sewer Phase 28 TV Inspection;
20. Review and approve Pay Application No. 3 for Storm Sewer Phase 29 Rehabilitation;
21. Review and approve Pay Application No. 6 & Final for Storm Sewer Phase 30 Manhole Rehabilitation;
22. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
23. Consider and act upon approval of the Capital Projects Disbursements;
24. Receive and act upon Attorney's Report;
25. Consider taking any and all actions regarding SOAH hearing related to pending waste discharge permit application;
26. Consider and act upon the Investment Summary ending September 30, 2015;
27. Receive General Manager's Report;
28. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



Jennifer Morrow  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
November 12, 2015

Regular Meeting                   The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:01 p.m. on November 12, 2015. Roll was called of the members:

Quorum Present                   Mr. John Branch, President;  
Mr. Robert T. Savely, Vice-President;  
Mr. W. Thomas Morrow, Secretary;  
Mr. Gordon Johnson, Director;  
Mr. John Graf, Director.

All were present except Mr. John Graf.

Also present were:

Ms. Jennifer Morrow, General Manager;  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Bill Rosenbaum, Engineer;  
Mr. Samuel Johnson, Attorney;  
Ms. Alice Cumming; Tax Assessor/Collector and Recording Secretary;  
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;  
Ms. Laura Mason, Recording Secretary.

(A visitor roster copy is on file in the official records of the District and identified as Exhibit A.)

1. Minutes of 10/08/2015 Public Hearing, Approved  
Reading of the minutes of the October 08, 2015 Public Hearing was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Johnson and seconded by Director Savely, the Board voted unanimously to approve the minutes for the October 08, 2015 Public Hearing.
2. Minutes of 10/08/2015 Regular Meeting; Approved  
Reading of the minutes of the October 08, 2015 Regular Meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the October 08, 2015 Regular Meeting.
3. Comments from the Floor  
None.
4. Consider and act upon water, sewer and drainage service at University Baptist Church located at 16106 Middlebrook, Approved  
A request for water, sewer and drainage service to University Baptist Church, located at 16106 Middlebrook, was presented to the board for approval. (A copy of which is on file in the official records of the District and identified as Exhibit B.)  
  
Thereupon, by motion duly made by Director Johnson and seconded by Director Savely, the Board voted unanimously to approve the request for water, sewer and drainage service at University Baptist Church.

- 5. Partial Release of Drainage Release at The Reserve, Deferred

This item was deferred.
  
- 6. SEWPP Interlocal Agreement, Deferred

This item was deferred.
  
- 7. Distribution of Excess Retirement Account, Deferred

This item was deferred.
  
- 8. Petition for J. Barron, LLC Seeking Dis-Annexation, Approved

Mr. Schwienle presented an Order Excluding Land and Redefining Boundaries for J Barron, LLC seeking dis-annexation. (A copy of which is on file in the official records of the District and identified as Exhibit C.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to correct the agenda item from 'petition seeking dis-annexation' to 'Order Excluding Land and Redefining Boundaries', subject to ratification at the next regular meeting.

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve the Order Excluding Land and Redefining Boundaries, subject to ratification at the next regular meeting.
  
- 9. Petition from Starborside Corporation Seeking Dis-Annexation, Approved

Mr. Schwienle presented an Order Excluding Land and Redefining Boundaries for Starborside Corporation seeking dis-annexation. The original agenda item was modified to include and order excluding land and redefining boundaries, subject to ratification at the next regular meeting. (A copy of which is on file in the official records of the District and identified as Exhibit D.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to correct the agenda item from 'petition seeking dis-annexation' to 'Order Excluding Land and Redefining Boundaries', subject to ratification at the next regular meeting.

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve the Order Excluding Land and Redefining Boundaries, subject to ratification at the next regular meeting.
  
- 10. Tax Assessor/Collector's Report, Approved

The Tax Assessor/Collector's Report ending October 31, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit E.)
  
- 11. Operating Disbursements Report Approved

The Operating Disbursements Report ending October 31, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit F.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending October 31, 2015.

12. Pay Application No. 3 & Final for Water System Phase 7 Rehabilitation, Approved

Mr. Rosenbaum presented Pay Application No. 3 & Final for Water System Phase 7 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit G.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 3 & Final for Water System Phase 7 Rehabilitation in the amount of \$145,361.40.

13. Award contract for Water System Phase 9 & 11 Rehabilitation, Approved

Mr. Rosenbaum presented bids for Water System Phase 9 & 11 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit H.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to approve awarding the contract to the low bidder based on the Engineer's recommendation, Alcott, Inc., with a bid of \$213,472.00, and 90 calendar days.

14. Advertise for construction bids for Recoating Water Plant No. 1, Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of construction bids for Recoating Water Plant No. 1.

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve advertising for construction bids for Recoating Water Plant No. 1.

15. Advertise for construction bids for Recoating Elevated Storage Tank No. 2, Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of construction bids for Recoating Elevated Storage Tank No. 2.

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve advertising for construction bids for Recoating Elevated Storage Tank No. 2.

16. Pay Application No. 1 for Sanitary Sewer Phase 62 Rehabilitation, Approved

Mr. Rosenbaum presented Pay Application No. 1 for Sanitary Sewer Phase 62 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit I.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 1 for T Construction, Inc., for \$33,368.40.

17. Pay Application No. 6 & Final for Sanitary Sewer Phase 64 Rehabilitation, Approved

Mr. Rosenbaum presented Pay Application No. 6 & Final for Sanitary Sewer Phase 64 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit J.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 6 & Final for Standard Cement Materials, for \$19,376.52.

18. Pay Application No. 5 for Sanitary Sewer Phase 65 Rehabilitation, Approved

Mr. Rosenbaum presented Pay Application No. 5 for Sanitary Sewer Phase 65 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit K.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 5 for Nerie Construction, LLC, for \$76,032.00.

19. Pay Application No. 2 for Storm Sewer Phase 28 TV Inspection, Approved
- Mr. Rosenbaum presented Pay Application No. 2 for Storm Sewer Phase 28 TV Inspection for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit L).
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 2 for Magna Flow Environmental for \$26,631.18.
20. Pay Application No. 3 for Storm Sewer Phase 29 Rehabilitation, Approved
- Mr. Rosenbaum presented Pay Application No. 3 for Storm Sewer Phase 29 Rehabilitation for the Board's review and approval, (A copy of which is on file in the official records of the District and identified as Exhibit M).
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 3 for R. L. Utilities, for \$78,151.50.
21. Pay Application No. 6 & Final for Storm Sewer Phase 30 Manhole Rehabilitation, Approved
- Mr. Rosenbaum presented Pay Application No. 6 & Final for Storm Sewer Phase 30 Manhole Rehabilitation for the Board's review and approval, (A copy of which is on file in the official records of the District and identified as Exhibit N).
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 6 & Final for Standard Cement Materials, Inc., for \$23,240.50.
22. Engineer's Report
- Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (A copy of which is on file in the official records of the District and identified as Exhibit O).
23. Capital Projects Disbursements, Approved
- The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit P).
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson the Board voted unanimously to approve the Capital Projects Report in the amount of \$563,336.78.
24. Attorney's Report
- Mr. Samuel Johnson had nothing to report on.
25. SOAH Hearing Related to Pending Waste Discharge Permit Application, Updated
- Attorney Samuel Johnson updated the Board on the status of the SOAH hearings and outlined the next steps: protestants will file testimony and exhibits by December 18, then TCEQ will file its testimony, and hearing will take place on February 16, 2016.
26. Investment Summary, Approved
- The Investment Summary ending September 30, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit Q).
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve the Investment Summary ending September 30, 2015.

27. General Manager's Report

Ms. Morrow reported that there were 11 SSOs (Sanitary Sewer Overflows) reported on 10/31/2015 due to a heavy rain event. The staff is trying to determine the cause.

Ms. Morrow updated the Board that the TV truck has arrived and training is scheduled for next week.

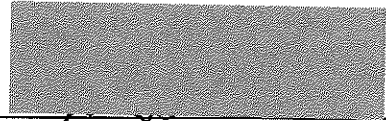
Ms. Morrow reported to the Board that multiple zinc and copper violations have occurred in October. The immediate action the staff has taken is to test every lift station for two weeks to try and narrow down the location the contamination is coming from.

28. Old and New Business

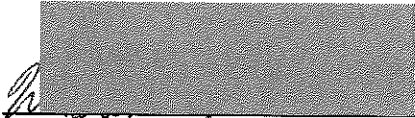
Mr. Savely commented on an email from SuperNeighborhood, regarding City of Houston's Ch. 32 changes to Parks and Recreation ordinances.

29. Meeting Adjourned

President Branch declared the regular meeting adjourned at 8:32 p.m.

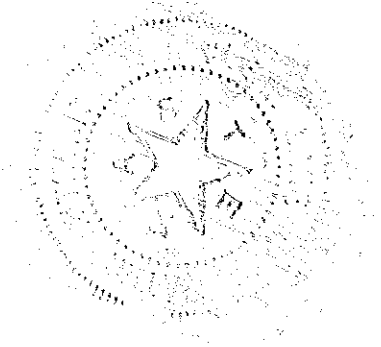


President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: 12/10/15