

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

May 11, 2015

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on May 14, 2015 for the following purposes:

1. Approve or correct minutes of the March 23, 2015 Impact Fee Committee Meeting;
2. Approve or correct minutes of the April 9, 2015 Regular Meeting;
3. Approve or correct minutes of the April 28, 2015 Public Hearing at 7:00 pm;
4. Approve or correct minutes of the April 28, 2015 Public Hearing at 7:30 pm;
5. Approve or correct minutes of the April 28, 2015 Special Meeting;
6. Comments from the floor (5 minute limitation);
7. Consider and act upon approval of water, sewer, and draining service to Building #1 at 4458 Genoa Red Bluff Road and Building #2 at 4456 Genoa Red Bluff Road for the Port Commerce Business Park;
8. Receive Tax Assessor/Collector Report ending April 30, 2015;
9. Consider and act upon Financial Report ending January 31, 2015;
10. Consider and act upon the Operating Disbursement's Report ending April 30, 2015;
11. Review and approve Pay Application No. 19 for Water Meter Replacement Program;
12. Review and approve Pay Application No. 3 for Recoating of Elevated Storage Tank No. 5;
13. Review and approve Pay Application No. 5 for Sanitary Sewer Phase 63 TV Inspection;
14. Review and approve Pay Application No. 5 for Sanitary Sewer Phase 64 Manhole Rehabilitation;
15. Review Brookford Sanitary Sewer Options/Advertise for Construction Bids;
16. Review and approve Pay Application No. 1 for Lift Station 26 Rehabilitation;
17. Review and approve Pay Application No. 3 for Storm Sewer Phase 27 Rehabilitation;

18. Authorization to advertise for construction bids for Storm Sewer Phase 29 Rehabilitation;
19. Review construction bids and award contract for Storm Sewer Phase 31 Rehabilitation;
20. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
21. Consider and act upon approval of the Capital Projects Disbursements;
22. Receive and act upon Attorney's Report;
23. Consider and act upon the Investment Summary ending March 31, 2015;
24. Receive General Manager's Report;
25. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



James H. Byrd  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
May 14, 2015

Regular Meeting                   The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:05 p.m. on May 14, 2015. Roll was called of the members:

Quorum Present                   Mrs. Gayle Yoder, President;  
Mr. John Branch, Vice-President  
Mr. Robert T. Savely, Secretary;  
Mr. Gordon Johnson, Director;  
Mr. W. Thomas Morrow, Director.

All were present.

Also present were:

Mr. James Byrd, General Manager  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Bill Rosenbaum, Engineer;  
Ms. Jennifer Morrow, Recording Secretary;  
Ms. Alice Cumming, Tax Collector;  
Ms. Mary Ann Schatz, Capital Projects Bookkeeper.

(A visitor roster copy is on file in the official records of the District and identified as Exhibit A.)

1. Minutes of 3/23/15  
Impact Fee Committee Meeting  
Approved  
Reading of the minutes of the March 23, 2015 Impact Fee Committee Meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the March 23, 2015 Impact Fee Committee Meeting.
2. Minutes of 4/9/15  
Regular Meeting  
Approved  
Reading of the minutes of the April 9, 2015 Regular Meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the April 9, 2015 Regular Meeting.
3. Minutes of 4/28/15  
Public Hearing for Dis-Annexation Request from Starboardside Corporation  
Approved  
Reading of the minutes of the April 28, 2015 Public Hearing at 7:00 pm for the Dis-Annexation Request by Charles C. Larry III, President of the Starboardside Corporation was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the April 28, 2015 Public Hearing.
4. Minutes of 4/28/15  
Public Hearing for Dis-Annexation Request  
Reading of the minutes of the April 28, 2015 Public Hearing at 7:30 pm for the Dis-Annexation Request by John B. Niday, Jr. was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Johnson and seconded by Director Branch, the Board voted unanimously to approve the minutes for the April 28, 2015 Public Hearing.

5. Minutes of 4/28/15  
Special Meeting  
Approved

Reading of the minutes of the April 28, 2015 Special Meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Johnson and seconded by Director Branch, the Board voted unanimously to approve the minutes for the April 28, 2015 Special Meeting.

6. Comments from the  
Floor

Resident Peggy Walker at 16009 Diana Lane was present to discuss her ongoing issue with sewer back-up in her house. CLCWA staff will be out the next day to investigate.

Director Morrow reported that from 5/12/15 to 5/13/15, an unofficial rain gauge in Bay Knoll showed 11.98" between 9:00 pm and 12:00 am. Nasa Building 30 reported 7.33" from Tuesday thru Wednesday. Various areas southeast of Ellington Air Field have reported 10-13" in a few hours. On April 20-21, 2009 received 9" of rain in two hours. There have been two 500 year rain events in 6 years.

7. Water, Sewer &  
Drainage Service to  
4458 and 4456 Genoa  
Red Bluff Rd  
Deferred

This item was Deferred.

8. Tax Collector Report

Ms. Cumming presented a report of taxes collected and taxes outstanding as of April 30, 2015 for the Board's review. (A copy of which is on file in the official records of the District and identified as Exhibit B.)

9. Financial Report

The Financial Report ending January 31, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit C.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the Financial Report ending January 31, 2015.

10. Operating  
Disbursements Report  
Approved

The Operating Disbursements Report ending April 30, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit D.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending April 30, 2015.

11. Pay Application No. 19  
for Water Meter  
Replacement Program  
Approved

Mr. Rosenbaum presented Pay Application No. 19 for Water Meter Replacement Program for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit E.)

Thereupon, by motion duly made by Director Branch and seconded by Director Morrow, the Board voted unanimously to approve Pay Application No. 19 for National Metering Service, Inc. for \$85,341.46.

12. Pay Application No. 3  
For Recoating of  
Elevated Storage Tank  
No. 5  
Approved

Mr. Rosenbaum presented Pay application No. 3 for the Recoating of Elevated Storage Tank No. 5 for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit F.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 3 for the Recoating of Elevated Storage Tank No. 5 for M.K. Painting, Inc. for \$93,015.00.

13. Pay Application No. 5  
for Sanitary Sewer  
Phase 63 TV Inspection  
Approved

Mr. Rosenbaum presented Pay Application No. 5 for Sanitary Sewer Phase 63 TV Inspection for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit G.)

Thereupon, by motion duly made by Director Branch and seconded by Director Morrow, the Board voted unanimously to approve Pay Application No. 5 for Sewer Services of Texas, Inc., for \$9,524.06.

14. Pay Application No. 5  
for Sanitary Sewer  
Phase 64 Manhole  
Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 5 for Sanitary Sewer Phase 64 Manhole Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit H.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve Pay Application No. 5 for Standard Cement Materials, for \$61,726.73.

15. Authorize Advertising  
for Bids for Brookford  
Sanitary Sewer  
Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of bids for Brookford Sanitary Sewer.

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve advertising for bids for Brookford Sanitary Sewer.

16. Pay Application No. 1  
for Lift Station 26  
Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. for Lift Station 26 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit I.)

Thereupon, by motion duly made by Director Branch and seconded by Director Morrow, the Board voted unanimously to approve Pay Application No. 1 for McDonald Municipal and Industrial, for \$19,277.64.

17. Pay Application No. 3  
for Storm Sewer Phase  
27 Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 3 for Storm Sewer Phase 27 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit J.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve Pay Application No. 3 for R.L. Utilities, Inc. for \$18,207.00.

18. Authorize Advertising  
for Bids for Storm  
Sewer Phase 29  
Rehabilitation  
Approved

Mr. Rosenbaum requested Board approval to authorize the solicitation of bids for the Storm Sewer Phase 29 Rehabilitation. This project is included in Bond Issue #35

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve advertising for bids for Storm Sewer Phase 29 Rehabilitation.

19. Review Bids for Storm  
Sewer Phase 31  
Rehabilitation  
Approved

Mr. Rosenbaum presented bids received for Storm Sewer Phase 31 Rehabilitation for the Board's review and discussion to consider options, accept or reject bids. (A copy of which is on file in the official records of the District and identified as Exhibit K.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve awarding the contract to the low bidder, CDC Unlimited, with a bid of \$47,950.00 and 30 calendar days.

20. Engineer's Report

Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (A copy of which is on file in the official records of the District and identified as Exhibit L.)

21. Capital Projects Disbursements Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit M.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Capital Projects Report in the amount of \$411,910.21.

22. Attorney's Report

Mr. Schweinle was not present to give his report.

23. Investment Summary Approved

The Investment Summary ending March 31, 2015 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit N.)

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve the Investment Summary ending March 31, 2015.

24. General Manager's Report

Mr. Curtis Rodgers gave an update on the TCEQ Zinc issue. The WER (water effect ratio) study has been finalized and the results sent to the TCEQ. BioAquatic recommends not pursuing a limit increase. Director Morrow suggested [www.isa.org](http://www.isa.org) for possible media filtration options. The engineer is looking in to solutions.

Mr. Curtis Rodgers reported that all the meters have been installed, including commercial. A punch list is being put together to take care of issues under warranty.

Mr. Curtis Rodgers reported that a new billing statement layout will be coming out soon from First Billing. Director Morrow stressed the importance of notifying customers in several different ways about the changes coming soon.

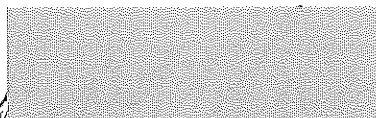
Mr. James Byrd requested Executive Session for two legal and one personnel issue.

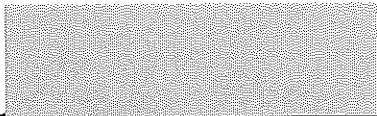
25. Old and New Business

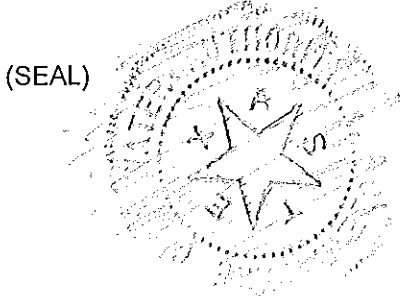
None.

26. Meeting Adjourned

President Yoder declared the regular meeting adjourned at 8:07 p.m.

  
Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

  
President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY



DATE APPROVED: 6/11/15