

CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164
• Fax 281/488-3400

May 9, 2011

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on May 12, 2011 for the following purposes:

1. Approve or correct minutes of the April 11, 2011 Special Meeting;
2. Approve or correct minutes of the March 24, 2011 Impact Fee Advisory Committee Meeting;
3. Approve or correct minutes of the April 14, 2011 Regular Meeting;
4. Comments from the floor (5 minute limitation);
5. Receive Tax Assessor/Collector Report ending April 30, 2011;
6. Consider and act upon Financial Report ending March 31, 2011;
7. Consider and act upon approval of Operating Disbursement's Report ending April 30, 2011;
8. Review and approve Pay Application No. 3 for Interior and Exterior Recoating of Elevated Storage Tank No. 4;
9. Review and approve Pay Application No. 5 and Final for Lift Station No. 22 Rehabilitation;
10. Review and approve Pay Application No. 6 and Final for Sanitary Sewer Phase 40 TV Inspections;
11. Review and approve Pay Application No. 3 for Sanitary Sewer Phase 41 Rehabilitation;
12. Review and approve Change Order No. 2 for Sanitary Sewer Phase 41 Rehabilitation;
13. Receive bids and award construction contract for Sanitary Sewer Phase 42;
14. Receive bids and award construction contract for Sanitary Sewer Phase 43 TV;
15. Authorize the advertising for bids for Storm Sewer Phase 18 Rehabilitation;
16. Authorize the advertising for bids for Storm Sewer Phase 19 Rehabilitation;

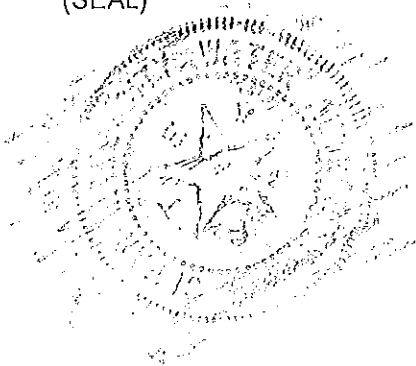
17. Review and act upon Engineer's Report and any matters pertaining to construction contracts;
18. Consider and act upon Capital Projects Disbursements;
19. Receive and act upon Attorney's Report;
20. Consider and act upon Investment Summary ending March 31, 2011;
21. Receive General Managers Report;
22. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.

[REDACTED]

James H. Byrd
General Manager
Clear Lake City Water Authority

(SEAL)



CLEAR LAKE CITY WATER AUTHORITY
Board of Directors'
Regular Meeting Minutes
May 12, 2011

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:05 p.m. on the 12th of May 2011 and the roll was called of the members:

Quorum Present

Ms. Gayle I. Yoder, President;
Mr. John Branch, Vice President;
Mr. Robert T. Savely, Secretary;
Mr. Vince Johnson, Director;
Mr. John Ferguson, Director;

All were present.

Also present were:

James H. Byrd, General Manager;
Curtis Rodgers, Director of Utilities;
Bill Rosenbaum, Engineer;
Bill Schweinle, Attorney.

(See visitor roster attached hereto as part of these minutes and identified as Exhibit A.)

1. Minutes of 4/11/11
Regular Meeting
Approved

Reading of the minutes of the 4/11/2011 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to approve the minutes of the 4/11/2011 meeting.

2. Minutes of 3/24/11
Impact Advisory
Committee Meeting
Approved

Reading of the minutes of the 3/24/2011 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Johnson and seconded by Director Branch the Board voted unanimously to approve the minutes of the 3/24/2011 meeting.

3. Minutes of 4/14/11
Regular Meeting
Approved

Reading of the minutes of the 4/14/2011 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson the Board voted unanimously to approve the minutes of the 4/14/2011 meeting.

4. Comments from the
Floor

None.

5. Tax Collector Report

Ms. Cumming presented a report of taxes collected and taxes outstanding as of April 30, 2011 for the Board's review. (Copy attached hereto as part of these minutes and identified as Exhibit B.)

6. Financial Report Approved

The Financial Report ending March 31, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit C.)

Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to approve the Financial Report ending March 31, 2011.
7. Operating Disbursements Approved

The Operating Disbursements Report ending April 30, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit D.)

Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to approve the Operating Disbursements Report ending April 30, 2011.
8. Pay Application No. 3 for Interior and Exterior Recoating of Elevated Storage Tank No. 4 Approved

Mr. Rosenbaum presented Pay Application No. 3 Interior and Exterior Recoating of Elevated Storage Tank No. 4 for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit E.)

Thereupon, by motion duly made by Director Ferguson and seconded by Director Savely the Board voted unanimously to approve Pay Application No. 3 for M.K. Painting, Inc. in the amount of \$70,200.00.
9. Pay Application No. 5 and Final for Lift Station No. 22 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 5 and Final for Lift Station No. 22 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit F.)

Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 5 & Final for G & N Enterprises in the amount of \$13,605.00.
10. Pay Application No.6 and Final for Sanitary Sewer Phase 40 TV Inspection Approved

Mr. Rosenbaum presented Pay Application No. 6 and Final for Sanitary Sewer Phase 40 TV Inspection for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit G.)

Thereupon, by motion duly made by Director Ferguson and seconded by Director Savely the Board voted unanimously to approve Pay Application No. 6 and Final for Clean Serve, Inc. in the amount of \$26,268.26.
11. Pay Application No.3 for Sanitary Sewer Phase 41 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 3 Sanitary Sewer Phase 41 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit H.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely the Board voted unanimously to approve Pay Application No. 3 for PM Construction & Rehab L.P. in the amount of \$2,447.55.
12. Change Order No.2 for Sanitary Sewer Phase 41 Rehabilitation Approved

Mr. Rosenbaum presented Change Order No.2 for Sanitary Sewer Phase 41 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit I.)

Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson the Board voted unanimously to approve Change Order No. 1 for PM Construction & Rehab, Inc. for \$5,675.00 and no additional time requested.

13. Award Contract
Sanitary Sewer Phase
42
Approved
- Mr. Rosenbaum presented the bids received for Sanitary Sewer Phase 42 for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit J.)
- Thereupon, by motion duly made by Director Ferguson and seconded by Director Branch the Board voted unanimously to approve awarding the contract to the low bidder pursuant to the engineer's recommendation, Huff & Mitchell, with a bid of \$569,372.00 and 120 calendar days.
14. Award Contract
Sanitary Sewer Phase
43 TV Inspections
Approved
- Mr. Rosenbaum presented the bids received for Sanitary Sewer Phase 43 TV Inspections for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit K.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to approve awarding the contract to the low bidder pursuant to the engineer's recommendation, Quality Pipe Services, with a bid of \$150,741.30 and 120 calendar days.
15. Authorize Advertising
for Bids For Storm
Sewer Phase 18
Rehabilitation
Approved
- Mr. Rosenbaum requested Board approval to authorize advertising bids for Storm Sewer Phase 18 Rehabilitation. Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson, the Board voted unanimously to approve the advertising for bids for Storm Sewer Phase 18 Rehabilitation funded by Bond Issue No. 30.
16. Authorize Advertising
for Bids For Storm
Sewer Phase 19
Rehabilitation
Approved
- Mr. Rosenbaum requested Board approval to authorize advertising bids for Storm Sewer Phase 19 Rehabilitation. Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson, the Board voted unanimously to approve the advertising for bids for Sanitary Sewer Phase 43 Rehabilitation funded by Bond Issue No. 31.
17. Engineer's Report
- Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (Copy attached hereto as part of these minutes and identified as Exhibit L.)
18. Capital Projects
Disbursements
Approved
- The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit M.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Ferguson, the Board voted unanimously to approve the Capital Projects Report in the amount of \$408,973.35 and an additional \$6,253,378.68 for purchasing the former Clear Lake Golf Course for a total of \$6,662,352.03.
19. Attorney's Report
- Mr. Schweinle no new developments to report.
20. Investment Summary
Approved
- The Investment Summary ending March 31, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit N.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to approve the Investment Summary ending March 31, 2011.
21. General Manager's
Report
- Mr. Byrd reported on the Southeast Water Purification Plant status. The Board authorized Mr. James Byrd, CLCWA staff and consultants to proceed contesting the 2009 billing true-up invoice from the City of Houston.

22. Old and New Business

Director Branch announced the Development Committee's (Branch & Johnson) recommendation to defer automatic metering discussions until May 2012.

Director Branch met with Precinct 2 Commissioner Jack Mormon regarding the recently acquired golf course for detention use. Commissioner Mormon was interested in future hike and bike trails.

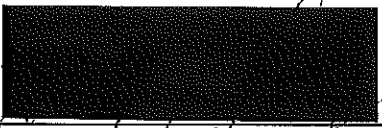
The new detention site sign verbiage needs to be finalized, signs made and installed, and copies of the sign information given to all adjacent homeowners.


The Board would like a copy of the fire report on the Golf Course Club House fire.

The Board directed Mr. Schweinle to draft a letter to the Bay Oaks Country Club and copy the Homeowners Association and Exxon Land on the antenna situation. The letter should state CLCWA will be held harmless from any sewer backup or damage since an antenna has not been allowed to be installed for monitoring purposes on the SCADA system.

23. Meeting Adjourned

President Yoder declared the meeting adjourned at 9:00 p.m.


Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY


President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)