



## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

June 11, 2018

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority (The "Authority") will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on June 14, 2018 for the following purposes:

1. Approve or correct minutes of the May 10, 2018 Regular Meeting;
2. Comments from the floor (5 minute limitation);
3. Receive and act upon, if necessary, a proposal presentation from South Taylor Lake Village Water Supply Corporation concerning possible future annexation;
4. Consider approving Resolution Declaring Intent to Reimburse with Bond Proceeds (Engineer Fees included in Series 2017A Bond Issue);
5. Consider approving Resolution Declaring Intent to Reimburse with Bond Proceeds and/or FEMA Funding (Wastewater Treatment Plant UV Mitigation);
6. Receive Tax Assessor/Collector Report ending May 31, 2018;
7. Consider and act upon Financial Report ending April 30, 2018;
8. Consider and act upon the Operating Disbursement's Report ending May 31, 2018;
9. Review and approve Pay Application No. 5 & Final for 24" Water Line Replacement at Space Center Blvd and Horsepen Bayou;
10. Review and approve Pay Application No. 1 for Administration Building Generator Replacement;
11. Review and approve Pay Application No. 5 & Final for Sanitary Sewer Phase 71 Manhole Rehabilitation;
12. Review and approve Pay Application No. 6 for Sanitary Sewer Phase 73 Television Inspections;
13. Review and approve Pay Application No. 3 for Sanitary Sewer Phase 74 Television Inspections;
14. Approve Sanitary Sewer Phase 78 Television Inspection Plans;

15. Review and approve Pay Application No. 2 for the Robert T. Savely Water Reclamation Facility Headworks Fine Screen;
16. Review bids and award the contract for the Robert T. Savely Water Reclamation Facility UV Flood Mitigation project;
17. Review and act if necessary upon the Engineer's Report and any matters pertaining to construction contracts;
18. Consider and act upon approval of the Capital Projects Disbursements;
19. Receive and act if necessary upon Attorney's Report;
20. Consider and act upon the Investment Summary ending April 30, 2018;
21. Receive General Manager's Report;
22. Old and New Business.

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



Jennifer Morrow  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
June 14, 2018

- Regular Meeting                   The Board of Directors of the Clear Lake City Water Authority (the "Authority") convened in regular session open to the public at the regular meeting place in its office at 7:00 p.m. on June 14, 2018. Roll was called of the members:
- Quorum Present                   Mr. John Branch, President;  
Mr. Robert T. Savely, Vice-President;  
Mr. W. Thomas Morrow, Secretary;  
Mr. Gordon Johnson, Director;  
Mr. John Graf, Director.
- All were present.
- Also present were:
- Ms. Jennifer Morrow, General Manager;  
Mr. Tim Green, Attorney;  
Mr. Samuel Johnson, Attorney;  
Mr. Bill Rosenbaum, Engineer;  
Mr. Eddie Streich, Engineer;  
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;  
Ms. Nikki Andrus, Recording Secretary.
- (A visitor roster copy is on file in the official records of the Authority and identified as Exhibit A.)
1. Minutes of the                   Reading of the minutes of the May 10, 2018 Regular Meeting was waived due to all  
5/10/2018 Regular                   Directors having received copies prior to the meeting.  
Meeting  
Approved                            Thereupon, by motion duly made by Director Savely and seconded by Director Morrow,  
the Board voted unanimously to approve the minutes of the May 10, 2018 Regular  
Meeting.
2. Comments from the             There were no comments.  
Floor
3. Proposal Presentation           Mr. Ellor was present to discuss a proposal for the possible annexation into the Authority  
from South Taylor Lake           of the South Taylor Lake Village Water Supply Corporation (STLVWSC). Mr. Tim Green  
Village Water Supply             discussed and answered questions concerning the proposed annexation area, and if it  
Corporation for Possible         would be taxable by the Authority. Mr. Bill Rosenbaum discussed and answered  
Future Annexation                questions regarding an engineering report on the proposed area for annexation.  
Deferred                            After a long discussion, the Board deferred to July for the committee to evaluate the new  
information received and prepare a list of important points.
4. Resolution Declaring           A Resolution Declaring Intent to Reimburse with Bond Proceeds was presented to the  
Intent to Reimburse with         Board for review and approval. (A copy of which is on file in the official records of the  
Bond Proceeds                     Authority and identified as Exhibit B.)  
Approved                            Thereupon, by motion duly made by Director Savely and seconded by Director Morrow,  
the Board voted unanimously to approve the Resolution Declaring Intent to Reimburse

with Bond Proceeds.

5. Resolution Declaring Intent to Reimburse with Bond Proceeds and/or FEMA Funding  
Approved

A Resolution Declaring Intent to Reimburse with Bond Proceeds and/or FEMA Funding was presented to the Board for review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit C.)

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve the Resolution Declaring Intent to Reimburse with Bond Proceeds and/or FEMA Funding.
6. Tax Collector's Report

The Tax Collector's Report ending May 31, 2018 was presented for the Board's review. (A copy of which is on file in the official records of the Authority and identified as Exhibit D.)
7. Financial Report Ending 4/30/18  
Approved

The Financial Report ending April 30, 2018 was presented to the Board for review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit E.)

Thereupon, by motion duly made by Director Savely and seconded by Director Morrow, the Board voted unanimously to approve the Financial Report ending April 30, 2018.
8. Operating Disbursements Report

The Operating Disbursements Report for the period ending May 31, 2018 was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit F.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Graf, the Board voted unanimously to approve the Operating Disbursements Report for the period ending May 31, 2018.
9. Pay Application No. 5 & Final for 24" Water Line Replacement at Space Center Blvd. and Horsepen Bayou  
Approved

Pay Application No. 5 & Final for 24" Water Line Replacement at Space Center Blvd. and Horsepen Bayou was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit G.)

Thereupon, by motion duly made by Director Graf and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 5 & Final for 24" Water Line Replacement at Space Center Blvd. and Horsepen Bayou for Huff & Mitchell, Inc. for \$69,024.21.
10. Pay Application No. 1 for Administration Building Generator Replacement  
Approved

Pay Application No. 1 for Administration Building Generator Replacement was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit H.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 1 for Administration Building Generator Replacement for C.F. McDonald Electric, Inc. for \$11,700.000.
11. Pay Application No. 5 & Final for Sanitary Sewer Phase 71 Manhole Rehabilitation  
Approved

Pay Application No. 5 & Final for Sanitary Sewer Phase 71 Manhole Rehabilitation was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit I.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 5 & Final for Sanitary Sewer Phase 71 Manhole Rehabilitation for T. Gray Utility & Rehab Co., LLC for \$37,294.90.

12. Pay Application No. 6 for Sanitary Sewer Phase 73 Television Inspections  
Approved
- Pay Application No. 6 for Sanitary Sewer Phase 73 Television Inspections was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit J.)
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 6 for Sanitary Sewer Phase 73 Television Inspections for CSI Consolidated, LLC for \$39,634.33.
13. Pay Application No. 3 for Sanitary Sewer Phase 74 Television Inspections  
Approved
- Pay Application No. 3 for Sanitary Sewer Phase 74 Television Inspections was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit K.)
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 3 for Sanitary Sewer Phase 74 Television Inspections for CLCWA for \$11,474.94.
14. Sanitary Sewer Phase 78 Television Inspection Plans
- This item was deferred.
15. Pay Application No. 2 for the Robert T. Savely Water Reclamation Facility Headworks Fine Screen  
Approved
- Pay Application No. 2 for the Robert T. Savely Water Reclamation Facility Headworks Fine Screen was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit L.)
- Thereupon, by motion duly made by Director Johnson and seconded by Director Graf, the Board voted unanimously to approve Pay Application No. 2 for the Robert T. Savely Water Reclamation Facility Headworks Fine Screen for R&B Group, Inc. for \$333,612.00.
16. Review Bids and Award Contract for the Robert T. Savely Water Reclamation Facility Ultra Violet Flood Mitigation  
Approved
- Mr. Rosenbaum presented bids for the Robert T. Savely Water Reclamation Facility Ultra Violet Flood Mitigation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the Authority and identified as Exhibit M.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Graf, the Board voted unanimously to approve awarding the contract to Glasco UV, LLC with a bid of \$482,000 and 120 calendar days.
17. Engineers Report
- A written status of projects was presented for the Board's review and discussion. (A copy of which is on file in the official records of the Authority and identified as Exhibit N.)
- Mr. Eddie Streich discussed the Drainage Impact Analysis for Meadowgreen, Bay Forest, University Green and North Fork.
18. Capital Projects Disbursement Report  
Approved
- The Capital Projects Disbursements Report was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit O.)
- Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve the Capital Projects Report in the amount of \$1,020,742.63.
19. Attorney's Report
- Discussion regarding a letter received from the attorney representing the owners at 200/300 block of East Medical Center Blvd., regarding a fire line and hydrant on the property.



20. Investment Summary  
Approved

The Investment Summary for the period ending April 30, 2018 was presented for the Board's review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit P.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Graf, the Board voted unanimously to approve the Investment Summary for the period ending April 30, 2018.

21. General Manager's  
Report

Ms. Morrow discussed the Harris County Flood Control District public meeting and the Board discussed the need for a Regional Detention Pond.

Ms. Morrow reported the TCEQ Lead & Copper for the CLCWA is on a 3 year sampling schedule.

Ms. Morrow reported 3 alligators in Phase 2 of Exploration Green have been removed and relocated. Another alligator has been spotted in Phase 1.

22. Old and New Business

Nothing to discuss.

23. Meeting Adjourned

President Branch declared a recess of the open meeting at 9:30 pm.

After a brief recess, an Executive Session was held from 9:33 pm to 10:19 pm to consult with the Attorney regarding legal matters.

After Executive Session the open meeting was reconvened at 10:19 pm.

President Branch declared the open meeting adjourned at 10:20 pm.

[Redacted signature]

President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

[Redacted signature]

Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: 7-19-18