

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

January 6, 2014

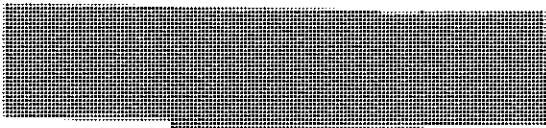
To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on January 9, 2014 for the following purposes:

1. Ratify all agenda items from the December 12, 2013 Regular Board Meeting;
2. Approve or correct minutes of the December 12, 2013 Regular Meeting;
3. Comments from the floor (5 minute limitation);
4. Consider and act upon a 90-day extension for a utility commitment at the U of H Clear Lake temporary building located at 2700 Bay Area Blvd.;
5. Discuss and act upon the Pasadena Water Supply Contract (El Carey);
6. Discuss and act upon the Pasadena Waste Disposal Contract (El Carey);
7. Receive Tax Assessor/Collector Report ending December 31, 2013;
8. Consider and act upon Financial Report ending October 31, 2013;
9. Consider and act upon the Operating Disbursement's Report ending December 31, 2013;
10. Review and approve Pay Application No. 4 for the Water Meter Replacement Program;
11. Review and approve Pay Application No. 6 and Final for Sanitary Sewer Phase 55 Rehabilitation;
12. Review and approve Pay Application No. 1 for Lift Station 12 Rehabilitation;
13. Authorize the advertising for construction bids for Exploration Green Phase 1 Detention Pond;
14. Adopt an order establishing a hearing date to consider updates to the Land Use Assumptions and Capital Improvement Plan related to the Impact Fee Program;
15. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
16. Consider and act upon approval of the Capital Projects Disbursements;
17. Receive and act upon Attorney's Report;

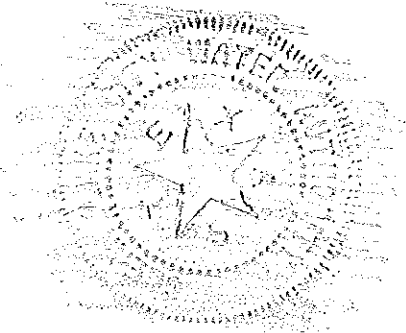
18. Consider and act upon the Investment Summary ending November 30, 2013;
19. Receive General Manager's Report;
20. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



James H. Byrd  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**

Board of Directors'  
Regular Meeting Minutes  
January 9, 2014

Regular Meeting                    The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:02 p.m. on January 9, 2014. Roll was called of the members:

Quorum Present                    Mrs. Gayle Yoder, President;  
Mr. John Branch, Vice President;  
Mr. Robert T. Savely, Secretary;  
Mr. Vince Johnson, Director;  
Mr. Gordon Johnson, Director.

All were present.

Also present were:

Mr. James Byrd, General Manager;  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Bill Rosenbaum, Engineer;  
Mr. William Schweinle, Attorney;

(See visitor roster attached hereto as part of these minutes and identified as Exhibit A.)

1. Ratify All Agenda Items of the 12/12/13 Meeting Approved  
Ratify from the December 12, 2013 meeting all agenda items due to proper notice not given to Harris County.  
  
Thereupon, by motion duly made by Director V. Johnson and seconded by Director Branch, the Board voted unanimously to ratify all agenda items from the December 12, 2013 meeting.
  
2. Minutes of 12/12/13 Regular Meeting Approved  
Reading of the minutes of the December 12, 2013 meeting was waived due to all Directors having received copies prior to the meeting.  
  
Thereupon, by motion duly made by Director V. Johnson and seconded by Director G. Johnson, the Board voted unanimously to approve the minutes for the December 12, 2013 meeting.
  
3. Comments from the Floor  
None.
  
4. 90-Day extension for Water, Sewer and Drainage Service to U of H Temporary Building. Approved  
A request for a 90-day extension for water, sewer and drainage service to U of H Clear Lake Temporary Building located at 2700 Bay Area Blvd, was presented to the Board for review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit B.)  
  
Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve the 90-Day Extension to U of H Clear Lake Temporary Building.

5. Pasadena Water Supply Contract (El Carey)  
Deferred  
Deferred.
  
6. Pasadena Waste Disposal Contract (El Carey)  
Deferred  
Deferred.
  
7. Tax Collector Report Received  
Ms. Cumming presented a report of taxes collected and taxes outstanding as of December 31, 2013 for the Board's review. (Copy attached hereto as part of these minutes and identified as Exhibit C.)
  
8. Financial Report Approved  
The Financial Report ending October 31, 2013 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit D.)  
  
Thereupon, by motion duly made by Director Branch and seconded by Director V. Johnson, the Board voted unanimously to approve the Financial Report ending October 31, 2013.
  
9. Operating Disbursements Report Approved  
The Operating Disbursements Report ending December 31, 2013 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit E.)  
  
Thereupon, by motion duly made by Director Branch and seconded by Director G. Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending December 31, 2013.
  
10. Pay Application No. 4 for Water Meter Replacement Program Approved  
Mr. Rosenbaum presented Pay Application No. 4 for Water Meter Replacement Program for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit F.)  
  
Thereupon, by motion duly made by Director Branch and seconded by Director G. Johnson, the Board voted unanimously to approve Pay Application No. 4 for National Metering Service, Inc. for \$100,984.89.
  
11. Pay Application No. and Final for Sanitary Sewer Phase 55 Rehabilitation Approved  
Mr. Rosenbaum presented Pay Application No. 6 and Final for Sanitary Sewer Phase 55 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit G.)  
  
Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve Pay Application No. 6 and Final for PM Construction & Rehab, LLC, for \$55,812.66.
  
12. Pay Application No. 1 for Lift Station 12 Rehabilitation Approved  
Mr. Rosenbaum presented Pay Application No. 1 for Lift Station 12 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit H.)  
  
Thereupon, by motion duly made by Director Savely and seconded by Director G. Johnson, the Board voted unanimously to approve Pay Application No. 1 for Tartob Commercial Services, LLC for \$69,480.00.

13. Authorize Advertising for Construction Bids for Exploration Green Phase 1 Detention Pond  
Deferred
14. Order Establishing Hearing for Update to the Land Use Assumptions and Capital Improvement Plan  
Approved  
Request for an order establishing a hearing date to consider updates to the Land Use Assumptions and Capital Improvement Plan related to the Impact Fee Program.  
Thereupon, by motion duly made by Director Savely and seconded by Director V. Johnson, the Board voted unanimously to approve the order to establish a hearing date for the Land Use Assumptions and Capital Improvement Plan. (Copy attached hereto as part of these minutes and identified as Exhibit I.)
15. Engineer's Report  
Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (Copy attached hereto as part of these minutes and identified as Exhibit J.)  
Mr. Rosenbaum requested authorization to advertise Sanitary Sewer Phase 60 Smoke Testing, to be ratified at the next regular meeting. Thereupon, by motion duly made by Director V. Johnson and seconded by Director Branch, the Board voted unanimously to approve advertising for Sanitary Sewer Phase 60, subject to ratification at the next regular meeting.
16. Capital Projects Disbursements  
Approved  
The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit K.)  
Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve the Capital Projects Report in the amount of \$280,773.13.
17. Attorney's Report  
Mr. Schweinle updated the Board on the National Metering Service (NMS) disagreement. A proposal was made, limiting CLCWA's exposures and limiting NMS' arbitration rights. A response from NMS has not been received as of the date of the Board meeting.
18. Investment Summary  
Approved  
The Investment Summary ending November 30, 2013 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit L.)  
Thereupon, by motion duly made by Director Branch and seconded by Director V. Johnson, the Board voted unanimously to approve the Investment Summary ending November 30, 2013.
19. General Manager's Report  
Mr. Byrd reported that the Valve Program is underway. The contractor is Hydrants.com and is the same contractor that did the Hydrant Program.  
Mr. Byrd reported that Mr. Munz said Harris County approved the detention pond at Clearpoint Crossing, and stated he has documentation proving it. Mr. Munz later called and said he has not been able to get the documentation from Harris County yet. The Board agreed that the Clearpoint Crossing detention pond does not meet CLCWA's policy and authorized the General Manager pursue enforcement action under the existing CLCWA policy.  
Mr. Byrd requested the Board considers moving the February Board Meeting up a week to February 6, 2014. The Audit has to be approved before the usual second Thursday date.

20. Old and New Business

Director G. Johnson reported that Mr. Bundy, a resident, contacted him about the water running backwards towards his house. Mr. Byrd responded that it has already been addressed, but we will check it again during a rain event.

Director Branch reported that John Greytok suggested we develop a better repertoire with the business community and recommended joining the Chamber of Commerce.

Thereupon, by motion duly made by Director Savely and seconded by Director V. Johnson, the Board voted unanimously to approve joining the Chamber of Commerce at the non-profit rate, subject to ratification at the next regular Board meeting.

Director Branch would like to schedule a groundbreaking ceremony for the Stormwater Detention Facility for April 12, 2014.

21. Meeting Adjourned

President Yoder declared the regular meeting adjourned at 8:10 p.m.

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President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

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Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)

DATE APPROVED: February 6, 2014

