

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• FAX 281/488-3400

January 9, 2012

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on January 12, 2012 for the following purposes:

1. Approve or correct minutes of the December 8, 2011 Regular Meeting;
2. Comments from the floor (5 minute limitation);
3. Receive Tax Assessor/Collector Report ending December 31, 2011;
4. Consider and act upon Financial Report ending October 31, 2011;
5. Consider and act upon the Operating Disbursement's Report ending December 31, 2011;
6. Review and approve Pay Application No.1 for El Camino Real Utility Adjustments;
7. Review and approve Pay Application No.5 for Sanitary Sewer Phase 42 Rehabilitation;
8. Review and approve Pay Application No.4 for Sanitary Sewer Phase 43 TV Inspection;
9. Review and approve Pay Application No.3 for Sanitary Sewer Phase 44 Manhole Rehabilitation;
10. Review and approve Pay Application No.2 for Sanitary Sewer Phase 49 TV Inspection;
11. Review and approve Pay Application No.4 & Final for Storm Sewer Phase 19 Rehabilitation;
12. Receive bids and award the construction contract for Storm Sewer Phase 20 Rehabilitation;
13. Receive bids and award the construction contract for Storm Sewer Phase 21 TV Inspections;
14. Receive bids and award the construction contract for the Genoa-Red Bluff Water Line Loop from the Clearpoint Crossing Apartments to the SEWPP North Metering Station;
15. Authorization to advertise for construction bids for Sanitary Sewer Phase 51 Rehabilitation;
16. Authorize the preparation of the Engineering Report for Bond Issue #33;

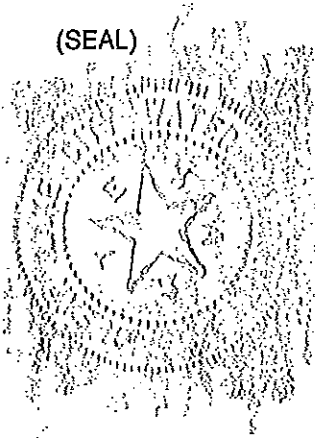
17. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
18. Consider and act upon approval of the Capital Projects Disbursements;
19. Receive and act upon Attorney's Report;
20. Consider and act upon the Investment Summary ending November 30, 2011;
21. Receive General Managers Report;
22. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



James H. Byrd  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**  
Board of Directors'  
Regular Meeting Minutes  
January 12, 2012

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:00 p.m. on the 12<sup>th</sup> of January 2012. Roll was called of the members:

Quorum Present

Ms. Gayle I. Yoder, President;  
Mr. John Branch, Vice President;  
Mr. Robert T. Savely, Secretary;  
Mr. Vince Johnson, Director;  
Mr. John Ferguson, Director;

All were present except Mr. Robert T. Savely.

Also present were:

James H. Byrd, General Manager;  
Bill Rosenbaum, Engineer;  
Bill Schweinle, Attorney;

(See visitor roster attached hereto as part of these minutes and identified as Exhibit A.)

1. Minutes of 12/08/11  
Regular Meeting  
Approved

Reading of the minutes of the December 8, 2011 meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to approve the minutes of the December 8, 2011 meeting.

2. Comments from the  
Floor

None.

3. Tax Collector Report

Ms. Cumming presented a report of taxes collected and taxes outstanding as of December 31, 2011 for the Board's review. (Copy attached hereto as part of these minutes and identified as Exhibit B.)

4. Financial Report  
Approved

The Financial Report ending October 31, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit C.)

Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to approve the Financial Report ending October 31, 2011.

5. Operating  
Disbursements Report  
Approved

The Operating Disbursements Report ending December 31, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit D.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson the Board voted unanimously to approve the Operating Disbursements Report ending December 31, 2011.

6. Pay Application No. 1 for El Camino Real Utility Adjustments Approved

Mr. Rosenbaum presented Pay Application No. 1 for El Camino Real Utility Adjustments for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit E.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson the Board voted unanimously to approve Pay Application No. 1 for CDC Unlimited, LLC. for \$1,485.00.
7. Pay Application No. 5 for Sanitary Sewer Phase 42 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No.5 for Sanitary Sewer Phase 42 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit F.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 5 for Huff & Mitchell, Inc. for \$31,866.30.
8. Pay Application No. 4 for Sanitary Sewer Phase 43 TV Inspection Approved

Mr. Rosenbaum presented Pay Application No. 4 for Sanitary Sewer Phase 43 TV Inspection for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit G.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Branch the Board voted unanimously to approve Pay Application No. 4 for Quality Pipe Services for \$1,516.01. Liquidated damages were assessed for 65 days at \$200 per day for a total payment reduction of \$13,000.00.
9. Pay Application No. 3 for Sanitary Sewer Phase 44 Manhole Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 3 for Sanitary Sewer Phase 44 Manhole Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit H.)

Thereupon, by motion duly made by Director Ferguson and seconded by Director Branch the Board voted unanimously to approve Pay Application No. 3 for Standard Cement Materials for \$34,740.90.
10. Pay Application No. 2 for Sanitary Sewer Phase 49 TV Inspection Approved

Mr. Rosenbaum presented Pay Application No. 2 for Sanitary Sewer Phase 49 TV Inspections for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit I.)

Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to approve Pay Application No. 2 for CleanServe, Inc. for \$15,639.21.
11. Pay Application No. 4 & Final for Storm Sewer Phase 19 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No.4 & Final for Storm Sewer Phase 19 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit J.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson the Board voted unanimously to approve Pay Application No. 4 & Final for R.L. Utilities for \$75,831.50.
12. Award Contract for Storm Sewer Phase 20 Rehabilitation Approved

Mr. Rosenbaum presented the bids received for Storm Sewer Phase 20 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit K.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Ferguson the Board voted unanimously to award the contract to the recommended low bidder, National Power Rodding, with a bid of \$238,861.56 and 150 calendar days.

The source of funds is the TCEQ Series 2011 Bond Issue No. 31.

13. Award Contract for Storm Sewer Phase 21 TV Inspections  
Approved

Mr. Rosenbaum presented the bids received for Storm Sewer Phase 21 TV Inspections for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit L.)

Thereupon, by motion duly made by Director Ferguson and seconded by Director Johnson the Board voted unanimously to award the contract to the recommended low bidder, CleanServe, Inc., with a bid of \$61,303.25 and 80 calendar days. The source of funds is the TCEQ Series 2011 Bond Issue No. 31.

14. Award Contract for Genoa-Red Bluff Water Line Loop  
Approved

Mr. Rosenbaum presented the bids received for the Genoa-Red Bluff Water Line Loop from the Clearpoint Crossing Apartments to the SEWPP North Metering Station for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit M.)

Thereupon, by motion duly made by Director Branch and seconded by Director Ferguson the Board voted unanimously to award the contract to the recommended low bidder, CDC Unlimited, LLC with a bid of \$30,034.00 and 30 calendar days. The source of funds is the TCEQ Series 2009 Bond Issue No. 30.

15. Authorize Advertising For Bids For Sanitary Sewer Phase 51 Rehabilitation  
Approved

Mr. Rosenbaum requested Board approval to authorize advertising bids for Sanitary Sewer Phase 51 Rehabilitation Bids, to be funded through TCEQ Series 2009 Bond Issue #30.

Thereupon, by motion duly made by Director Johnson and seconded by Director Branch the Board voted unanimously to approve the advertising for bids for Sanitary Sewer Phase 51 Rehabilitation.

16. Engineering Report For Bonds Issue # 33  
Approved

Mr. Rosenbaum presented a listing of estimated costs for projects for Bond issue #33 for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit N.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Ferguson the Board voted unanimously to approve the preparation of the Engineering Report for bond Issue #33.

17. Engineer's Report

Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (Copy attached hereto as part of these minutes and identified as Exhibit O.)

18. Capital Projects Disbursements  
Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit P.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Ferguson the Board voted unanimously to approve the Capital Projects Report in the amount of \$303,936.23.

19. Attorney's Report

Mr. Schweinle reported on issues not related to the pending law suits.

20. Investment Summary  
Approved

The Investment Summary ending November 30, 2011 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit Q.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson the Board voted unanimously to approve the Investment Summary ending November 30, 2011.

21. General Manager's Report

Mr. Byrd reported the concrete repairs are ahead of schedule and the additional contractors will stay on board until all repairs are completed.

Mr. Byrd reported that Phase 2 of the fire hydrant maintenance will begin soon.

Mr. Byrd reported on specifics of the new NASA contract. The Board agreed CLCWA should not sign the contract and to continue business as usual.

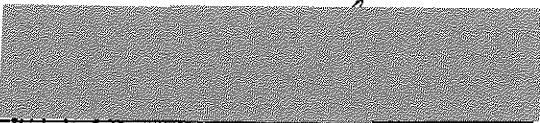
22. Old and New Business

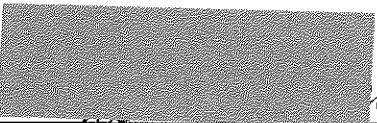
President Yoder reminded everyone of the Special Meeting at the Clear Lake United Methodist Church at 7:00 p.m. on January 24, 2012. The meeting is being held to discuss and receive community input on the future use and design of the CLCWA storm water control and detention area at the former Clear Lake Golf Club site.

Director Branch suggested that forms should be available for each citizen wishing to speak to submit their input in writing. He also suggested that an Advisory Group be formed to collect and summarize the input from the citizens.

23. Meeting Adjourned

President Yoder declared the meeting adjourned at 8:15 p.m.

  
Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

  
President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)