

CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164
• Fax 281/488-3400

December 8, 2014

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on December 11, 2014 for the following purposes:

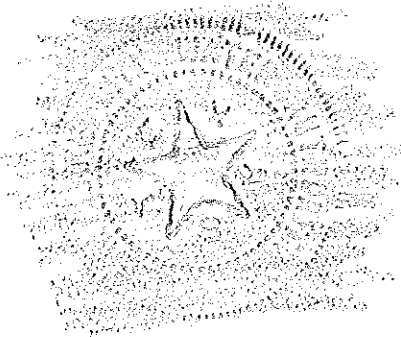
1. Approve or correct minutes of the October 28, 2014 Special Meeting;
2. Approve or correct minutes of the November 11, 2014 Special Meeting;
3. Approve or correct minutes of the November 13, 2014 Regular Meeting;
4. Approve or correct minutes of the December 2, 2014 Special Meeting;
5. Comments from the floor (5 minute limitation);
6. Consider and act upon approving an easement for Port Commerce, located on Genoa Red Bluff;
7. Consider and act upon finalizing approval of language for inclusion in Deed Restrictions for all of Harris County WCID 161 acreage;
8. Consider and act upon establishing a hearing date to consider and act upon the Petition for Dis-Annexation filed by Charles C. Lary III, President of The Starboardside Corporation, for dis-annexation of property identified in Petition as Reserve G, Block 2 of the Light Industrial park, and located at 0 Leesa Ct., Pasadena, Texas 77507;
9. Consider and act upon establishing a hearing date to consider and act upon the Petition for Dis-Annexation filed by John B. Niday, Jr., for dis-annexation of property identified in Petition as Lot 2, Block 1 of the Allen Center at Fairmont, and located at 6777 Fairmont Parkway, Pasadena, Texas 77505;
10. Receive Tax Assessor/Collector Report ending November 30, 2014;
11. Consider and act upon the Operating Disbursement's Report ending November 30, 2014;
12. Review and approve Pay Application No. 14 for Water Meter Replacement Program;
13. Review and approve Pay Application No. 1 for Sanitary Sewer Phase 61 Rehabilitation;
14. Review bids and award construction contract for Lift Station 17 Rehabilitation;
15. Review bids and award construction contract for Storm Sewer Phase 27 Rehabilitation;

16. Review bids and award construction contract for Storm Sewer Phase 28 Television Inspections;
17. Review bids and award construction contract for Ditch N Rehabilitation;
18. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
19. Consider and act upon approval of the Capital Projects Disbursements;
20. Receive and act upon Attorney's Report;
21. Consider and act upon the Investment Summary ending October 31, 2014;
22. Receive General Manager's Report;
23. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.


Curtis Rodgers
Director of Utilities
Clear Lake City Water Authority

(SEAL)



CLEAR LAKE CITY WATER AUTHORITY

Board of Directors'
Regular Meeting Minutes
December 11, 2014

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:02 p.m. on December 11, 2014. Roll was called of the members:

Quorum Present

Mrs. Gayle Yoder, President;
Mr. John Branch, Vice President;
Mr. Robert T. Savely, Secretary;
Mr. Gordon Johnson, Director;
Mr. W. Thomas Morrow, Director.

All were present.

Also present were:

Mr. Curtis Rodgers, Director of Utilities;
Mr. Bill Rosenbaum, Engineer;
Mr. William Schweinle, Attorney;
Ms. Jennifer Morrow, Recording Secretary;
Ms. Alice Cumming, Tax Collector
Ms. Mary Ann Schatz, Capital Projects Bookkeeper.

(A visitor roster copy is on file in the official records of the District and identified as Exhibit A.)

1. Minutes of 10/28/14
Special Meeting
Approved

Reading of the minutes of the October 28, 2014 Special Meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the October 28, 2014 Special Meeting.

2. Minutes of 11/11/14
Special Meeting
Approved

Reading of the minutes of the November 11, 2014 Special Meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the November 11, 2014 Special Meeting.

3. Minutes of 11/13/14
Regular Meeting
Approved

Reading of the minutes of the November 13, 2014 Regular Meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the November 13, 2014 Regular Meeting.

4. Minutes of 12/2/14
Special Meeting
Deferred

This item was deferred.

5. Comments from the Floor

There were no comments.

6. Easement for Port Commerce located on Genoa Red Bluff Road
Approved

An easement for Port Commerce located on Genoa Red Bluff Road was presented to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit B.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve the Easement for Port Commerce.

7. Deed Restrictions for Harris County WCID 161 Acreage
Approved

The language for inclusion in the Deed Restrictions for Harris County WCID #161 was presented to the Board for review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit C.)

Thereupon, by motion duly made by Director Johnson and seconded by Director Branch, the Board voted to approve the Deed Restrictions for Harris County WCID 161 Acreage. Four Directors voted in favor of the motion, and Director Savely abstained.

8. Establish a Hearing Date for Dis-Annexation request by the Starboardside Corporation
Approved

Following a discussion regarding the Petition for Dis-Annexation of property filed by Charles C. Lary III, President of the Starboardside Corporation, a hearing will be set for January 5, 2015 at 7:00 pm. The property is identified in the Petition as Reserve G, Block 2 of the Light Industrial Park, and located at 0 Leesa Ct., Pasadena, TX 77507,

Thereupon, by motion duly made by Director Johnson and seconded by Director Branch, the Board voted unanimously to approve a hearing date and time for January 5, 2015 at 7:00 pm for the dis-annexation of a property in Pasadena owned by the Starboardside Corporation.

9. Establish a Hearing Date for Dis-Annexation request by John B. Niday, Jr.
Approved

Following a Discussion regarding the Petition for Dis-Annexation of property filed by John B. Niday, Jr., a hearing will be set for January 5, 2015 at 7:30 pm. The property is identified in the Petition as Lot 2, Block 1 of the Allen Center at Fairmont, and located at 6777 Fairmont Parkway, Pasadena, TX 77505,

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve a hearing date and time for January 5, 2015 at 7:30 pm for the dis-annexation of a property in Pasadena owned by John B. Niday, Jr.

10. Tax Collector Report Received

Ms. Cumming presented a report of taxes collected and taxes outstanding as of November 30, 2014 for the Board's review. (A copy of which is on file in the official records of the District and identified as Exhibit D.)

11. Operating Disbursements Report
Approved

The Operating Disbursements Report ending November 30, 2014 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit E.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the Operating Disbursements Report ending November 30, 2014.

12. Pay Application No. 14 for Water Meter Replacement Program
Approved

Mr. Rosenbaum presented Pay Application No. 14 for Water Meter Replacement Program for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit F.)

Thereupon, by motion duly made by Director Branch and seconded by Director

Johnson, the Board voted unanimously to approve Pay Application No. 14 for National Metering Service, Inc. for \$601,912.28.

- 13. Pay Application No. 1 for Sanitary Sewer Phase 61 Rehabilitation Approved

Mr. Rosenbaum presented Pay Application No. 1 for Sanitary Sewer Phase 61 Rehabilitation for the Board's review and approval. (A copy of which is on file in the official records of the District and identified as Exhibit G.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 1 for PM Construction & Rehab, LLC, for \$20,822.40.

- 14. Review Bids for Lift Station 17 Rehabilitation Approved

Mr. Rosenbaum presented bids for Lift Station 17 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit H.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve awarding the contract to the low bidder based on the Engineer's recommendation, CDC Unlimited, with a bid of \$83,936.00 and 45 calendar days.

- 15. Review Bids for Storm Sewer Phase 27 Rehabilitation Approved

Mr. Rosenbaum presented bids for Storm Sewer Phase 27 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit I.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve awarding the contract to the low bidder based on the Engineer's recommendation, R.L. Utilities, Inc., with a bid of \$199,805.00 and 150 calendar days.

- 16. Review Bids for Storm Sewer Phase 28 Television Inspections Approved

Mr. Rosenbaum presented bids for Storm Sewer Phase 28 Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit J.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to the low bidder based on the Engineer's recommendation, Magna Flow Environmental, with a bid of \$139,332.45 and 180 calendar days.

- 17. Review Bids for Ditch N Rehabilitation Approved

Mr. Rosenbaum presented bids for Ditch N Rehabilitation for the Board's review and discussion to consider options, accept or reject the bids. (A copy of which is on file in the official records of the District and identified as Exhibit K.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to the low bidder based on the Engineer's recommendation, Rally Construction, Inc., with a bid of \$77,300.00 and 40 calendar days.

- 18. Engineer's Report

Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (A copy of which is on file in the official records of the District and identified as Exhibit L.)

- 19. Capital Projects Disbursements Approved

The Capital Projects Disbursements Report was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit M.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Capital Projects Report in the amount of \$778,347.08.

20. Attorney's Report

Mr. Schweinle reported the Texas Workforce Commission (TWC) case regarding CLCWA's former employee Evetier Barron has been re-opened. CLCWA is now being named as the last employer. A hearing scheduled for Monday, December 15, 2014.

Mr. Schweinle requested a special meeting on Wednesday, December 24, 2015 at 11:30 am to review and approve the HCWCID #161 service agreement and exclusion contract.

21. Investment Summary Approved

The Investment Summary ending October 31, 2014 was presented for the Board's approval. (A copy of which is on file in the official records of the District and identified as Exhibit N.)

Thereupon, by motion duly made by Director Savely and seconded by Director Branch, the Board voted unanimously to approve the Investment Summary ending October 31, 2014.

22. General Manager's Report

Mr. Rodgers updated the Board about the third phase of the Automatic Meter Reading Program has started and the final batch of notices notifying customers has been mailed out.

Mr. Rodgers informed the Board that the leak on Pebbleshire (Meadowgreen) has been isolated and a new water line is scheduled to be installed during Water Rehabilitation Phase 6.

Mr. Rodgers reported that he and some staff met with an accounting firm and have an agreement to start working the third or fourth week in January 2015.

Mr. Curtis Rodgers met with City of Houston Public Works Dale Ruddick. He informed Mr. Ruddick of several rehabilitation jobs going on within the District and explained the purpose and progress of Exploration Green. Mr. Ruddick seemed pleased with everything.

23. Old and New Business

The Christmas luncheon will be on December 24, 2014 at noon.

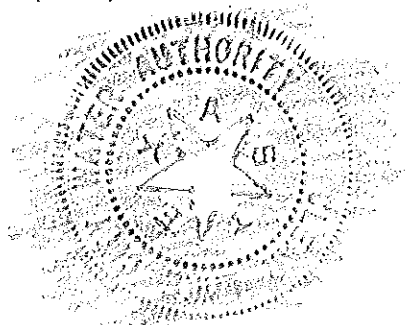
24. Meeting Adjourned

President Yoder declared the regular meeting adjourned at 8:25 p.m.

President, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

Secretary, Board of Directors
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: January 8, 2015