

## CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164  
• Fax 281/488-3400

August 11, 2014

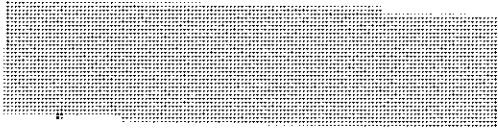
To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice is hereby given that the Board of the Clear Lake City Water Authority will convene in Regular Session open to the public at 900 Bay Area Boulevard within such Authority at 7:00 p.m. on August 14, 2014 for the following purposes:

1. Approve or correct minutes of the July 17, 2014 Special Meeting;
2. Approve or correct minutes of the July 24, 2014 Regular Meeting;
3. Comments from the floor (5 minute limitation);
4. Consider and act upon request for water, sewer and drainage service to Cobalt Rehabilitation Hospital at 110 E. Medical Center Blvd;
5. Consider and act upon detention pond issues regarding Clearpoint Crossing;
6. Discuss and act upon a presentation from Dr. Phil Bedient for the SSPEED (Severe Storm Prediction, Education, and Evacuation from Disasters) program;
7. Receive Tax Assessor/Collector Report ending July 31, 2014;
8. Consider and act upon Financial Report ending June 30, 2014;
9. Consider and act upon the Operating Disbursement's Report ending July 31, 2014;
10. Review and approve Pay Application No. 10 for Water Meter Replacement Program;
11. Review and approve Pay Application No. 2 for Water System Phase 6 Rehabilitation;
12. Review and approve Pay Application No. 6 for Sanitary Sewer Phase 57 Rehabilitation;
13. Review and approve Pay Application No. 6 & Final for Sanitary Sewer Phase 58 Television Inspections;
14. Review and approve Pay Application No. 5 for Sanitary Sewer Phase 59 Manhole Rehabilitation;
15. Review and approve Pay Application No. 2 & Final for Sanitary Sewer Phase 60 Smoke Testing;
16. Authorization to advertise for bids for Sanitary Sewer Phase 63 Television Inspections;

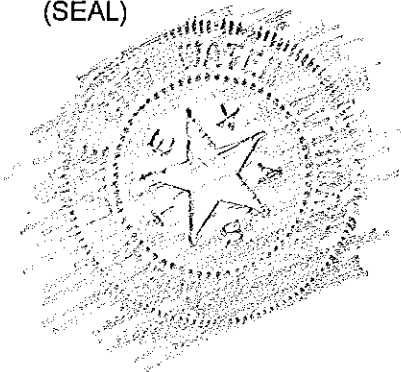
17. Authorization to advertise for construction bids for Sanitary Sewer at Brookford Drive;
18. Review and approve Pay Application No. 5 & Final for Lift Station No. 12 Rehabilitation;
19. Review and act upon the Engineer's Report and any matters pertaining to construction contracts;
20. Consider and act upon approval of the Capital Projects Disbursements;
21. Receive and act upon Attorney's Report;
22. Consider and act upon the Investment Summary ending June 30, 2014;
23. Receive General Manager's Report;
24. Old and New Business

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters.



James H. Byrd  
General Manager  
Clear Lake City Water Authority

(SEAL)



**CLEAR LAKE CITY WATER AUTHORITY**

Board of Directors'  
Regular Meeting Minutes  
August 14, 2014

Regular Meeting                    The Board of Directors of the Clear Lake City Water Authority convened in regular session open to the public at the regular meeting place in its office at 7:00 p.m. on August 14, 2014. Roll was called of the members:

Quorum Present                    Mrs. Gayle Yoder, President;  
Mr. John Branch, Vice President;  
Mr. Robert T. Savely, Secretary;  
Mr. Gordon Johnson, Director.  
Mr. W. Thomas Morrow, Director;

All were present.

Also present were:

Mr. James Byrd, General Manager;  
Mr. Curtis Rodgers, Director of Utilities;  
Mr. Bill Rosenbaum, Engineer;  
Mr. William Schweinle, Attorney;  
Ms. Jennifer Morrow, Recording Secretary;  
Ms. Alice Cumming, Tax Collector;  
Ms. Janet Clark, Accounts Manager  
Ms. Mary Ann Schatz, Capital Projects Bookkeeper.

(See visitor roster attached hereto as part of these minutes and identified as Exhibit A.)

1. Minutes of 7/17/14  
Special Meeting  
Approved  

Reading of the minutes of the July 17, 2014 Special Meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the amended minutes correcting Vince Johnson to Thomas Morrow for the July 17, 2014 Special Meeting.
2. Minutes of 7/24/14  
Regular Meeting  
Approved  

Reading of the minutes of the July 24, 2014 Regular Meeting was waived due to all Directors having received copies prior to the meeting.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the minutes for the July 24, 2014 Regular Meeting.
3. Comments from the  
Floor  

Mr. Dick Warren presented to the Board a request to opt out of the new "smart meter" being installed at his home. He has put together a presentation on EMF radiation and medical concerns. Mr. Byrd stated that they are automatic meters, not "smart meters".

Gary Sprague asked the Board about an article in the newspaper that stated CLCWA is giving Exploration Green Conservancy (EGC) \$100,000 a year. President Yoder explained that we are not giving EGC money. Mr. Sprague asked was it true that there were no strings attached as the newspaper stated. Director Morrow addressed

the question that it was not in the draft agreement and was merely a suggestion made during a workshop meeting. Mr. Schweinle said that no formal action has been taken at this time, and right now there is no money in any agreement between CLCWA & EGC. Gary Sprague asked if any action taken will be public record. The Board unanimously said yes.

4. Water, Sewer & Drainage Service to Cobalt Rehabilitation Hospital at 110 E. Medical Center Blvd. Approved

A request for water, sewer and drainage service to Cobalt Rehabilitation Hospital at 110 E. Medical Center Blvd was presented to the Board for review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit B.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Branch, the Board voted unanimously to approve the request for service to 110 E. Medical Center Blvd., subject to approval of the Financial Statement by the Attorney Mr. Schweinle.
  
5. Detention Pond Issues Regarding Clearpoint Crossing Approved

Issues with the detention pond at Clearpoint Crossing were discussed with the Board. The detention pond has been converted in to a wetlands detention pond with about 2 feet of water constantly in it. Kevin Munz has had the trees removed and the overgrowth cleared. The capacity still meets CLCWA's detention policy. Mr. Byrd requested the Board waive the accrued penalties and fines.

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve waiving the penalties and fines for Clearpoint Crossing.
  
6. Presentation from Dr. Phil Bedient for the SSPEED Program

A presentation was given by Dr. Phillip Bedient and Mr. Larry Dunbar regarding the SSPEED Program (Severe Storm Prediction, Education, and Evacuation from Disasters). Dr. Bedient proposed a coastal alert system that would not cost money to the CLCWA up front. Ben, a PhD student at Rice University is developing a Flood Activation System (FAS) that can provide a lead time for flood warning, emergency response information for critical infrastructure and personnel, and public knowledge. The FAS has been successful in predicting a 2-3 hour lead time in the Medical Center program. It is expected to take a year or so to develop. After the program is built, CLCWA would operate the radar, at about a \$50,000 cost per year. The initial program start up is about \$250,000, but is no cost to CLCWA. Director Branch asked if it would be possible to partner with surrounding cities. Dr. Bedient replied yes. Director Savely said NASA has an emergency operations center. Mr. Dunbar said the SSPEED Center asked him to oversee an overall Harris-Galveston system, but with this program presented tonight it is an informational system specific to this area.
  
7. Tax Collector Report Received

Ms. Cumming presented a report of taxes collected and taxes outstanding as of July 31, 2014 for the Board's review. (Copy attached hereto as part of these minutes and identified as Exhibit C.)
  
8. Financial Report Approved

The Financial Report ending June 30, 2014 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit D.)

Thereupon, by motion duly made by Director Branch and seconded by Director Johnson, the Board voted unanimously to approve the Financial Report ending June 30, 2014.
  
9. Operating Disbursements Report Approved

The Operating Disbursements Report ending July 31, 2014 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit E.)

Thereupon, by motion duly made by Director Branch and seconded by Director Morrow, the Board voted unanimously to approve the Operating Disbursements Report ending July 31, 2014.

10. Pay Application No. 10 for Water Meter Replacement Program  
Approved

Mr. Rosenbaum presented Pay Application No. 10 for Water Meter Replacement Program for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit F.)

Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve Pay Application No. 10 for National Metering Service, Inc. for \$532,068.14.
11. Pay Application No. 2 for Water System Phase 6 Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 2 for Water System Phase 6 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit G.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 2 for Alcott, Inc. dba TCH, for \$135,967.50.
12. Pay Application No. 6 for Sanitary Sewer Phase 57 Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 6 for Sanitary Sewer Phase 57 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit H.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 6 for PM Construction & Rehab, LLC, for \$22,616.10.
13. Pay Application No. 6 & Final for Sanitary Sewer Phase 58 TV Inspections  
Approved

Mr. Rosenbaum presented Pay Application No. 6 for Sanitary Sewer Phase 58 TV Inspections for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit I.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 6 for Midwest Trenchless Technologies, Inc, for \$21,461.68.
14. Pay Application No. 5 for Sanitary Sewer Phase 59 Manhole Rehabilitation  
Approved

Mr. Rosenbaum presented Pay Application No. 5 for Sanitary Sewer Phase 59 Manhole Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit J.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 5 for Standard Cement Materials, Inc., for \$4,985.10.
15. Pay Application No. 2 & Final for Sanitary Sewer Phase 60 Smoke Testing  
Approved

Mr. Rosenbaum presented Pay Application No. 2 & Final for Sanitary Sewer Phase 60 Smoke Testing for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit K.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 2 for Wachs Valve & Hydrant Services, LLC, dba Wachs Water Services for \$14,996.14.
16. Authorize Advertising for Construction Bids for Sanitary Sewer Phase 63 TV Inspections  
Deferred

Mr. Rosenbaum requested Board approval to authorize the solicitation of construction bids for Sanitary Sewer Phase 63 TV Inspections.

This project has been deferred until the new budget year, by recommendation from Mr. Byrd.

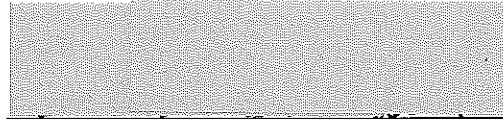
17. Authorize Advertising for Construction Bids for Sanitary Sewer on Brookford at Brookgreen Drive Deferred
- Mr. Rosenbaum requested Board approval to authorize the solicitation of construction bids for Sanitary Sewer on Brookford at Brookgreen Drive.
- This project has been deferred to explore other options. The Board authorized Mr. Schweinle to take preliminary steps to put the foundation company on notice that they are responsible for the damage and to pay for the cost to repair it.
18. Pay Application No. 5 & Final for Lift Station 12 Rehabilitation Approved
- Mr. Rosenbaum presented Pay Application No. 5 & Final for Lift Station 12 Rehabilitation for the Board's review and approval. (Copy attached hereto as part of these minutes and identified as Exhibit L.)
- Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve Pay Application No. 5 & Final for Tartob Commercial Services, LLC, for \$16,169.00.
19. Engineer's Report
- Mr. Rosenbaum presented a written status of projects for the Board's review and discussion. (Copy attached hereto as part of these minutes and identified as Exhibit M.)
20. Capital Projects Disbursements Approved
- The Capital Projects Disbursements Report was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit N.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Savely, the Board voted unanimously to approve the Capital Projects Report in the amount of \$517,029.33.
21. Attorney's Report
- Mr. Schweinle updated the Board on the TWC/Barron claim. The TWC is going to re-interview the supposed employer, Mr. Puente. The State Tax Lien has been released by TWC.
22. Investment Summary Approved
- The Investment Summary ending June 30, 2014 was presented for the Board's approval. (Copy attached hereto as part of these minutes and identified as Exhibit O.)
- Thereupon, by motion duly made by Director Branch and seconded by Director Morrow, the Board voted unanimously to approve the Investment Summary ending June 30, 2014.
23. General Manager's Report
- Mr. Byrd informed the Board that Trendmaker submitted detention plans to Mr. Dunbar for Phase 1. Trendmaker has started construction on the detention pond even though the detention has not been approved by the Hydrologist or the Board. The proposed detention plan includes using the streets as part of their detention capacity, and installing a valve to be maintained and operated by the district operators for flood control. The Board unanimously agreed that CLCWA, or any district operator, should not be responsible for maintaining and operating a valve, and that streets should not be considered as part of a detention pond. The Board requested a letter be sent to Trendmaker giving them notice that there is a potential that their detention system will not meet CLCWA's detention policy and that work should not start without prior to approval.
- Mr. Byrd introduced Ms. Janet Clark as the new accounting manager since Ms. Shirley Kelly is retiring soon.
24. Old and New Business
- Director Johnson inquired as to the status of the Galveston Bay Foundation contract. Director Savely added they need to discuss concerns about the contract. Director Branch and Director Morrow will contact the GBF to try and finalize the contract before the next Board meeting.

Director Savely informed the Board that the Exploration Green contract is almost finished and should be ready for approval at the next Board meeting.

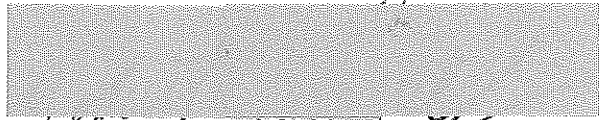
Director Savely added he would like the Board to meet twice a month.

25. Meeting Adjourned

President Yoder declared the regular meeting adjourned at 9:25 p.m.



President, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY



Secretary, Board of Directors  
CLEAR LAKE CITY WATER AUTHORITY

(SEAL)

DATE APPROVED: 9/11/2014