



CLEAR LAKE CITY WATER AUTHORITY

900 Bay Area Boulevard • Houston, Texas 77058 • 281/488-1164

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April 27, 2020

To: All Persons Interested in the Meeting of the Clear Lake City Water Authority Board of Directors:

Notice of an agenda is hereby given that the Board of Directors of the Clear Lake City Water Authority will convene in Special Session open to the public at 3:00 (CDT) on Thursday, April 30, 2020 by

Video conference call at: <https://global.gotomeeting.com/join/306103029>

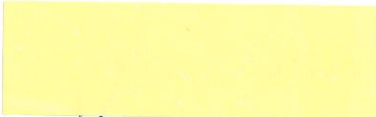
Phone conference call at: +1 (872) 240-3311 Access Code: 306-103-029

This video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government code, as described below.

At this meeting the following agenda items will be considered and acted on:

1. Comments from the floor;
2. Review detention storage for a proposed 9,849 SF Medical Office Memorial Herman Bayshore OPID on a 1.5-acre tract within Clearpoint Section 5 developed in 2005;
3. Consider and act upon request for an approval, sewer and drainage service to Memorial Herman Bayshore OPID 11476 Space Center Blvd Ste 200 Houston, Tx 77059;
4. Review bids and award construction contract for Sanitary Sewer Phase 81 Manhole Rehabilitation;
5. Review bids and award construction contracts for Robert T. Savely Water Reclamation Facility Clarifiers 1, 2 and 4 Rehabilitation;
6. Consider and act upon a Resolution Declaring Intent to Reimburse Operation Account
7. Consider and act upon sale of the \$13,750,000 Series 2020 Bonds including;
 - A. Negotiated sale of the bonds pursuant to Chapter 1371, Texas Government Code;
 - B. Designation of an Underwriter;
 - C. Approval of the Preliminary Official Statement;
 - D. Approval of parameters for sale of the bonds;
 - E. Appoint pricing officer and take any other action necessary for bond sale;
8. Executive Session – received input from the Authority’s Construction Lawyer on the proposed Exploration Green Detention Pond Phase 4 construction contract;
9. Authorize the advertising for construction bids for Exploration Green Detention Pond Phase 4;
10. Consider and act upon adjourning the meeting.

Following the Board's consideration, and action if any, on the above items, the Board will adjourn from Regular Session and reconvene in Closed Session pursuant to §551.071 of the Government Code for the purpose of consulting with its attorney, pursuant to §551.072 of the Government Code to deliberate regarding real property and pursuant to §551.074 of the Government Code to discuss personnel matters. **Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the Coronavirus (COVID-19) disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of Coronavirus (COVID-19). Electronic copies of the meeting materials are available by contacting m.salazar@clcwa.org.**



Jennifer Morrow
General Manager
Clear Lake City Water Authority

(SEAL)



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CLEAR LAKE CITY WATER AUTHORITY

Board of Directors'
Special Meeting Minutes
April 30, 2020

Regular Meeting

The Board of Directors of the Clear Lake City Water Authority convened in Regular Session open to the public at 3:00 (CDT), on Thursday, April 30, 2020 by **Video conference call at: <https://global.gotomeeting.com/join/306103029>.**
Phone conference call at: +1 (872) 240-3311 Access Code:306-103-029

This video conference meeting was authorized by the suspension of certain provisions of Chapter 551, Texas Government code.

Roll was called of the members:

Quorum Present

Mr. John Branch, President;
Mr. Robert T. Savely, Vice-President;
Mr. W. Thomas Morrow, Secretary;
Mr. Gordon Johnson, Director;
Mr. John Graf, Director.

All were present.

Also present were:

Ms. Jennifer Morrow, General Manager;
Mr. Curtis Rodgers, Director of Utilities;
Mr. Samuel Johnson, Attorney;
Mr. Richard Fulton, Attorney;
Mr. Bill Rosenbaum, Engineer, LAN;
Ms. Kelly Shipley, LAN;
Ms. Juliane Kugle, SK Law;
Mr. David Wood, Financial Advisor, R.W. Baird;
Mr. Stephen Eustis, Financial Advisor, R.W. Baird;
Ms. Mary Ann Schatz, Capital Projects Bookkeeper;
Ms. Marissa Salazar, Recording Secretary.

(A visitor roster copy is on file in the official records of the Authority and identified as Exhibit A.)

1. Comments from the Floor

There were no comments from the floor.

2. Discuss detention storage for a proposed 9,849 SF Medical Office Memorial Herman Bayshore OPID

Detention reviews prepared by Chelsea Bretz with LAN and Larry Dunbar, hydrologist-consultant, for a proposed 9,849 SF Medical Office Memorial Herman Bayshore OPID were discussed with the Board. It was determined Clear Point Crossing has previously met CLCWA's detention policy in place at the time of approval and considered the entire site as impervious coverage with acceptable drainage provided.

3. Water, Sewer and Drainage Service to Memorial Herman Bayshore OPID at 11476 Space Center Blvd Ste 200
Approved

A request for water, sewer and drainage service for Memorial Herman Bayshore OPID was presented to the Board for review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit **B**.)

Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve for water, sewer and drainage service to Memorial Herman Bayshore OPID located at 11476 Space Center Blvd Ste 200 Houston, Tx. 77059.

4. Review Bids and Award construction contract for Sanitary Sewer Phase 81 Manhole Rehabilitation
Approved

Bids for the Sanitary Sewer Phase 81 Manhole Rehabilitation were presented to the Board for review and discussion and to consider options, accept or reject bids. (A copy of which is on file in the official records of the Authority and identified as Exhibit **C**.)

Thereupon, by motion duly made by Director Graf and seconded by Director Morrow, the Board voted unanimously to approve awarding the contract to CDC Unlimited, LLC in the amount of \$242,175.00 and 120 calendar days construction time.

5. Review Bids and Award construction contracts for Robert T. Savely Water Reclamation Facility Clarifier 1, 2 and 4 Rehabilitation

Bids for the Robert T. Savely Water Reclamation Facility Clarifier 1, 2 and 4 Rehabilitation were presented to the Board for review and discussion and to consider options, accept or reject bids (A copy of which is on file in the official records of the Authority and identified as Exhibit **D**.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Johnson, the Board voted unanimously to approve awarding the contract to C3 Constructors for in the amount of \$1,115,500 and 390 calendar days construction time.

6. Resolution Declaring Intent to Reimburse with Bond Proceeds
Approved

A Resolution Declaring Intent to Reimburse with Bond Proceeds was presented to the Board for review and approval. (A copy of which is on file in the official records of the Authority and identified as Exhibit **E**.)

Thereupon, by motion duly made by Director Morrow and seconded by Director Savely, the Board voted unanimously to approve the Resolution Declaring Intent to Reimburse with Bond Proceeds.

7. Discuss and take action relating to the sale of the \$13,750,000 Series 2020 Bond
Approved

Discuss and take action relating to the sale of the \$13,750,000 Series 2020 Bonds including:

 - A. Negotiated sale of the bonds pursuant to Chapter 1371, Texas Government Code;
 - B. Designation of an Underwriter;
 - C. Approval of the Preliminary Official Statement;
 - D. Approval of parameters for sale of the bonds;
 - E. Appoint pricing officer and take any other action necessary for bond sale.

The Board reviewed with Mr. Eustis the sale of the \$13,750,000 Series 2020 Bonds with Mr. Eustis noting that the Authority could enter into a negotiated sale for the bonds as it met the qualifications set forth in Chapter 1371. Thereupon, by motion duly made by Director Savely and seconded by Director Graf, the Board designated Samco Capital Markets as the Underwriter of the proposed Series 2020 Bonds, approved the Preliminary Official Statement for such bonds and authorized the bonds to be sold at a net effective interest rate not to exceed 3%. By same motion, the Board also designated Jennifer Morrow as the primary pricing officer and Curtis Rodgers as the secondary pricing officer to execute all bond sale documents to effectuate the sale of the proposed Series 2020 Bonds.

8. Executive Session

President Branch declared a recess of the open meeting at 3:56. After a brief recess, an Executive Session was held from 3:56 p.m. to 4:12 p.m. to consult with the Attorney regarding proposed Exploration Green Detention Pond Phase 4 construction contract.

After Executive Session, the meeting was reconvened at 4:14.

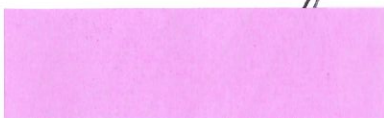
A request for approval to authorize the solicitation of construction bids for Exploration Green Detention Pond Phase 4 was presented to the Board for review.

- 9. Authorize the advertising for construction bids for Exploration Green Detention Pond Phase 4


Thereupon, by motion duly made by Director Savely and seconded by Director Johnson, the Board voted unanimously to approve advertising for construction bids for Exploration Green Detention Pond Phase 4.

President Branch declared the open meeting adjourned at 4:18 p.m.

- 10. Meeting Adjourned



 President, Board of Directors
 CLEAR LAKE CITY WATER AUTHORITY


 Secretary, Board of Directors
 CLEAR LAKE CITY WATER AUTHORITY

(SEAL)



DATE APPROVED: 5/14/2020