

CLEAR LAKE CITY

**WATER
AUTHORITY**

BUDGET

**FISCAL YEAR
2013-2014**

CLEAR LAKE CITY WATER AUTHORITY

Budget Revenue FY 13/14

FY 13/14

	FY 2012/2013 Amended Budget	FY 2012/2013 Projected Budget	FY 2013/2014 Proposed Budget
MAINTENANCE TAX	\$2,056,710	\$2,100,000	\$1,816,145
WATER SALES			
Residential	\$3,986,175	\$3,739,630	\$4,272,355
Commercial	\$2,046,250	\$2,059,205	\$2,334,855
WCID #156	\$266,100	\$186,305	\$197,585
JSC	\$196,900	\$169,775	\$221,185
Nassau Bay	\$198,550	\$161,725	\$221,870
SEWER CHARGES			
Residential	\$2,590,575	\$2,503,340	\$3,092,580
Commercial	\$1,379,545	\$1,315,380	\$1,524,230
WCID #156	\$128,430	\$125,115	\$147,280
JSC	\$373,195	\$339,450	\$348,860
TAP & PERMIT FEES			
Water	\$4,690	\$12,000	\$73,540
Sewer	\$3,750	\$10,000	\$34,670
Plumbing Permits	\$2,500	\$2,000	\$4,000
INTEREST ON INVESTMENTS	\$5,000	\$7,414	\$5,000
MISCELLANEOUS			
Late Payment Charges	\$89,885	\$119,940	\$93,910
O&M Fees	\$7,750	\$7,980	\$7,750
Other Revenue	\$15,830	\$33,000	\$21,120
Recovery of Damages	\$500	\$836	\$500
Insurance	\$500	\$0	\$500
Discount	\$100	\$30	\$0
Sale of Gr Water Credits	\$0	\$90,358	\$75,000
REIMBURSEMENTS			
Due from Debt Service Fund	\$603,929	\$600,505	\$585,396
Due from WCID 156 Service	\$45,600	\$45,600	\$45,600
Due from Lease Income	\$110,620	\$110,620	\$114,432
TOTAL REVENUE	\$14,113,084	\$13,740,208	\$15,238,363
Less Expenditures	\$14,054,614	\$12,623,988	\$14,911,693
Estimated Surplus	\$58,469	\$1,116,220	\$326,669

Expense Percent of Increase/Decrease

18.12%

**CLEAR LAKE CITY WATER AUTHORITY
BUDGET EXPENDITURES
FY 2013/2014**

Divisions	FY 2012/13 Amended Budget	FY 2012/13 Projected Budget	FY 2013/14 Proposed Budget
610 PURCHASED WATER			
611 Surface Water	\$2,446,327	\$2,083,155	\$2,743,985
Sub-Total	\$2,446,327	\$2,083,155	\$2,743,985
620 PAYROLL EXPENSES			
621 Salaries - Monthly	\$857,662	\$857,662	\$888,833
622 Salaries - Hourly	\$1,499,110	\$1,377,745	\$1,535,619
623 Retirement	\$170,303	\$178,833	\$218,201
624 Insurance			
01 Health	\$1,032,930	\$1,063,575	\$1,187,870
02 Disability/Life	\$25,000	\$25,000	\$25,000
625 Social Security	\$181,795	\$190,218	\$204,821
626 Overtime	\$179,100	\$182,600	\$182,600
627 Special Pay			
02 Sick Leave	\$0	\$0	\$0
03 Safety Awards	\$1,000	\$0	\$1,000
628 Unemployment	\$0	\$5,400	\$23,400
629 Vacation Pay in Lieu	\$68,504	\$68,505	\$70,330
Sub-Total	\$4,015,402	\$3,949,538	\$4,337,672
630 PROFESSIONAL FEES			
631 Directors	\$27,000	\$20,800	\$24,000
632 Legal	\$662,000	\$601,000	\$570,000
633 Audit	\$38,500	\$39,000	\$38,500
634 Engineering	\$355,000	\$495,000	\$475,000
635 Water Shed Consult.	\$20,000	\$12,000	\$10,000
636 Harris Cnty. Appraisals	\$104,500	\$104,500	\$99,800
639 TCEQ Fee/Water Sales	\$40,000	\$43,000	\$45,000
Sub-Total	\$1,247,000	\$1,315,300	\$1,262,300
640 PURCHASE & CONTRACT			
641 Election Expense	\$0	\$0	\$22,100
642 Equipment			
00 Equipment Rental	\$6,700	\$2,000	\$3,000
01 Generator Lease	\$250,560	\$325,560	\$250,560
643 Legal Notices			
01 Adv. & Notices	\$2,600	\$6,200	\$2,900
02 Recording Fees	\$600	\$600	\$600
644 Books & Periodicals	\$2,350	\$4,380	\$3,750

**CLEAR LAKE CITY WATER AUTHORITY
BUDGET EXPENDITURES
FY 2013/2014**

Divisions	FY 2012/13 Amended Budget	FY 2012/13 Projected	FY 2013/14 Proposed
645 Plants & Facilities			
01 Lab Testing	\$48,000	\$51,000	\$54,000
04 Pest Control	\$1,200	\$1,295	\$1,300
05 Sp Taps/St Boring	\$3,500	\$2,300	\$5,000
07 Deionized Water	\$3,400	\$3,800	\$4,000
08 Sludge Handling	\$145,000	\$145,000	\$145,000
646 Billing Expense	\$68,190	\$54,000	\$60,575
647 Janitorial Service	\$12,000	\$10,435	\$10,350
648 Miscellaneous			
01 Answering Service	\$3,200	\$3,800	\$3,650
02 Payroll Service	\$9,360	\$9,360	\$9,850
06 Storage Rental (records)	\$6,400	\$5,810	\$5,750
649 Newsletters			
00 Newsletter	\$8,000	\$9,000	\$11,200
01 CCR Report	\$8,700	\$8,700	\$9,000
Sub-Total	\$579,760	\$643,240	\$602,585
650 MAINTENANCE & REPAIRS			
651 Buildings & Grounds			
01 Buildings	\$21,700	\$27,475	\$17,525
02 Air Conditioner	\$3,350	\$6,000	\$6,330
03 Walks, Drwys., Roads	\$452,800	\$445,800	\$288,800
04 Yards, Grnds	\$8,000	\$6,525	\$13,700
05 Security	\$3,350	\$1,350	\$1,760
652 VEHICLE EQUIPMENT			
01 Vehicles	\$12,300	\$18,850	\$12,300
03 Heavy Equipment	\$15,500	\$12,220	\$12,000
653 OFFICE EQUIPMENT			
01 Computers, Etc.	\$32,000	\$57,700	\$41,450
03 Mobile Phones	\$22,300	\$16,640	\$17,700
04 Postage / Binder	\$2,365	\$2,365	\$2,400
05 Copy Machine	\$4,550	\$3,825	\$4,050
06 Fax machine	\$500	\$450	\$500
07 Meter Reader Device	\$4,000	\$4,000	\$0
08 Receivers	\$0	\$0	\$500
09 GIS	\$500	\$700	\$1,000

CLEAR LAKE CITY WATER AUTHORITY

Expenditures FY 13/14

	2	3	4	5	6	7	9	TOTAL
	ADM	WP	WD	STP	SCS	DRA	TAX	
Divisions								
610 PURCHASED WATER								
611 Surface Water		\$2,743,985						\$2,743,985
Sub-Total	\$0	\$2,743,985	\$0	\$0	\$0	\$0	\$0	\$2,743,985
620 PAYROLL EXPENSES								
621 Salaries - Monthly	\$651,654					\$68,218	\$168,982	\$888,833
622 Salaries - Hourly		\$288,850		\$712,484	\$395,593	\$138,691		\$1,535,619
623 Retirement	\$58,649	\$25,997		\$64,124	\$35,603	\$18,622	\$15,207	\$216,201
624 Insurance								
01 Health	\$1,116,600						\$71,270	\$1,187,870
02 Disability/Life	\$23,500						\$1,500	\$25,000
625 Social Security	\$52,065	\$29,059		\$59,210	\$35,014	\$15,829	\$13,845	\$204,821
626 Overtime	\$2,500	\$70,000		\$50,000	\$60,000		\$100	\$182,600
627 Special Pay								\$0
02 Sick Leave								\$0
03 Safety Awards	\$1,000							\$1,000
628 Unemployment	\$23,400							\$23,400
629 Vacation Pay in Lieu	\$26,430	\$21,000		\$11,500	\$2,100		\$9,300	\$70,330
Sub-Total	\$1,955,798	\$434,905	\$0	\$897,317	\$528,310	\$241,359	\$279,983	\$4,337,672
630 PROFESSIONAL FEES								
631 Directors	\$18,000						\$6,000	\$24,000
632 Legal	\$375,000	\$10,000				\$70,000	\$115,000	\$570,000
633 Audit	\$28,875						\$9,625	\$38,500
634 Engineering	\$325,000					\$150,000		\$475,000
635 Water Shed Consult.						\$10,000		\$10,000
636 Harris Cnty Appraisals							\$99,800	\$99,800
639 TCEQ Fee/Water Sales	\$45,000							\$45,000
Sub-Total	\$791,875	\$10,000	\$0	\$0	\$0	\$230,000	\$230,425	\$1,262,300
640 PURCHASE & CONTRACT								
641 Election Expense	\$16,575						\$5,525	\$22,100
642 Equipment								
00 Equipment Rental			\$500	\$1,000	\$1,500			\$3,000
01 Generator Lease		\$83,520		\$139,200	\$27,840			\$250,560
643 Legal Notices								
01 Adv. & Notices	\$1,500						\$1,400	\$2,900
02 Recording Fees	\$500						\$100	\$600
644 Books & Periodicals	\$3,000	\$300		\$250			\$200	\$3,750
645 Plants & Facilities								
01 Lab Testing		\$30,000		\$24,000				\$54,000
04 Pest Control	\$200		\$600	\$450			\$50	\$1,300
05 Spec. Taps			\$5,000					\$5,000
07 Deionized Water				\$4,000				\$4,000
08 Sludge Handling				\$145,000				\$145,000
646 Billing Expense	\$45,000						\$15,575	\$60,575
647 Janitorial Service	\$7,830						\$2,520	\$10,350
648 Miscellaneous								
01 Answering Service	\$3,000						\$650	\$3,650
02 Payroll Service	\$8,100						\$1,750	\$9,850
08 Storage Rental (records)	\$4,310						\$1,440	\$5,750
649 Newsletter								
00 Newsletter	\$8,400						\$2,800	\$11,200
01 CCR Reports	\$9,000							\$9,000
Sub-Total	\$107,415	\$113,820	\$8,100	\$313,900	\$29,340	\$0	\$32,010	\$602,585

CLEAR LAKE CITY WATER AUTHORITY

Expenditures FY 13/14

	2	3	4	5	6	7	9	TOTAL
	ADM	WP	WD	STP	SCS	DRA	TAX	
Divisions								
650 MAINTENANCE & REPAIRS								
651 Buildings & Grounds								
01 Buildings	\$3,315	\$10,000		\$3,500		\$125	\$585	\$17,525
02 Air Conditioner	\$110	\$1,200		\$5,000			\$20	\$6,330
03 Walks, Drvys., Roads				\$3,000	\$800	\$285,000		\$288,800
04 Yards & Grnds.	\$425		\$10,700	\$1,000	\$1,000	\$500	\$75	\$13,700
05 Security	\$220	\$1,500					\$40	\$1,760
652 VEHICLE EQUIPMENT								
01 Vehicles	\$425		\$10,000	\$1,800			\$75	\$12,300
03 Heavy Equip.			\$8,000	\$3,000	\$1,000			\$12,000
653 OFFICE EQUIPMENT								
01 Computers, etc.	\$26,800	\$2,500		\$7,500			\$4,650	\$41,450
03 Mobile Phones	\$3,700		\$10,000	\$4,000				\$17,700
04 Postage / Binder	\$2,040						\$360	\$2,400
05 Copy Machine	\$2,250	\$800		\$250			\$750	\$4,050
06 Fax machine	\$0	\$350		\$150			\$0	\$500
07 Meter Reader Device	\$0							\$0
08 Receivers	\$500							\$500
09 GIS	\$1,000							\$1,000
654 PLANTS AND FACILITIES								
01 Wells		\$8,000						\$8,000
02 Tanks		\$6,200		\$2,000				\$8,200
03 Electrical Units		\$25,000		\$5,000				\$30,000
04 Aux. Engines		\$5,000		\$2,000				\$7,000
05 Pumps & Parts		\$8,000		\$20,000	\$4,000			\$32,000
06 Blowers				\$4,000				\$4,000
07 Chlorinators		\$4,500		\$5,000				\$9,500
08 Filters				\$10,000				\$10,000
09 Sludge Press, STP				\$12,000				\$12,000
10 Clarifiers				\$4,000				\$4,000
11 Lines and Manholes				\$275	\$8,000	\$48,500		\$56,775
12 Valves		\$65,000		\$4,000				\$69,000
13 Drying Beds				\$500				\$500
14 Meter Calib. & Repairs			\$34,140	\$6,000	\$1,000			\$41,140
15 Lift Stations					\$45,000			\$45,000
16 Screen Grinders				\$2,000				\$2,000
19 Fire Hydrant Maint.			\$8,000					\$8,000
20 Instrumentation		\$16,000		\$10,000	\$10,000			\$36,000
21 Aeration Basin				\$8,000				\$8,000
23 Nasa LS & Meter					\$2,500			\$2,500
24 Water Reuse			\$2,500	\$3,500				\$6,000
28 Ultraviolet Disinfect.				\$16,000				\$16,000
27 Detention Ponds						\$68,750		\$68,750
655 LAB & METER EQUIPMENT								
01 Lab Equipment				\$5,500				\$5,500
656 MISC. EQUIPMENT								
01 Lawnmowers, etc.			\$1,500	\$1,500				\$3,000
02 Generators			\$1,200	\$1,500				\$2,700
03 Ice Machine			\$400	\$100				\$500
05 Sewer Cleaner				\$500	\$1,000			\$1,500
657 Major Maint & Repair								
			\$10,000		\$15,000	\$15,000		\$40,000
Sub-Total	\$40,785	\$154,050	\$98,440	\$152,575	\$89,300	\$417,875	\$6,555	\$957,580

CLEAR LAKE CITY WATER AUTHORITY

Expenditures FY 13/14

	2 ADM	3 WP	4 WD	5 STP	6 SCS	7 DRA	9 TAX	TOTAL
Divisions								
660 CONSUMABLE SUPPLIES								
661 OFFICE & PRINTED								
01 Office	\$5,000	\$2,500		\$2,000			\$1,000	\$10,500
02 Printed	\$4,000	\$2,500		\$1,600			\$200	\$8,300
03 Kitchen	\$3,100	\$500		\$1,000			\$500	\$5,100
662 VEHICLE SUPPLIES								
01 Gasoline & Diesel			\$95,000	\$4,500				\$99,500
02 Oil & Grease			\$3,500					\$3,500
03 Mech. Supplies	\$50	\$2,500	\$4,000	\$2,000		\$800		\$9,350
04 Tubes, Tires, etc.		\$2,975	\$3,825	\$2,040				\$8,840
663 CHEMICALS								
01 Polymer Solvent				\$350				\$350
02 Chlorine		\$9,000		\$23,000				\$32,000
03 Dechlor. Chemical				\$12,000				\$12,000
06 Distilled Water				\$1,500				\$1,500
07 Polymer				\$56,000				\$56,000
08 Lab Chemicals				\$17,000				\$17,000
10 Ammonia		\$15,000						\$15,000
11 Misc. Chemicals		\$1,000	\$2,500	\$2,000	\$500			\$6,000
12 Glassware & Supplies		\$750		\$4,000				\$4,750
13 Odor Control				\$1,500	\$8,000			\$9,500
14 UV Cleaning Chems.				\$500				\$500
15 Poly Phosphate		\$500						\$500
664 HARDWARE								
01 Small Tools	\$0	\$1,000	\$1,000	\$1,800	\$1,000	\$1,000		\$5,800
02 Cement, Sand, & Gravel					\$1,100	\$7,000		\$8,100
03 Yard Tools			\$500	\$350	\$800	\$500		\$1,950
04 Lumber			\$500	\$1,000	\$1,000	\$200		\$2,700
05 Paint	\$0		\$1,000	\$3,000	\$1,000		\$0	\$5,000
06 Small Parts		\$3,500		\$1,500				\$5,000
665 JANITORIAL SUPPLIES								
01 Paper Products			\$2,000	\$1,000				\$3,000
02 Light Bulbs	\$200		\$500	\$1,200			\$0	\$1,900
03 Waxes & Cleaners			\$4,500	\$1,500				\$6,000
666 PERSONNEL SUPPLIES								
01 Rain Gear		\$400	\$400	\$300	\$500	\$400		\$2,000
02 Safety Items	\$825	\$6,500	\$500	\$7,500	\$1,000	\$500	\$50	\$16,875
03 First Aid	\$75	\$150	\$150	\$250	\$250	\$150	\$10	\$1,035
667 SYSTEM SUPPLIES								
03 Plastic Water Pipe			\$1,000					\$1,000
04 Corporations			\$6,265					\$6,265
06 Exp. Connections			\$500					\$500
07 Grates						\$500		\$500
08 Manhole Covers					\$1,000			\$1,000
09 Meter Boxes			\$10,480					\$10,480
10 Meters			\$36,877					\$36,877
11 Misc. Fittings			\$5,000	\$2,000				\$7,000
12 Pipe			\$500	\$500	\$500			\$1,500
13 Repair Clamps			\$20,000	\$500	\$300			\$20,800
14 Saddles			\$9,535		\$150			\$9,685
16 Valves			\$8,000					\$8,000
17 Yokes			\$0					\$0
18 Oil & Grease			\$1,000	\$3,500				\$4,500
Sub-Total	\$13,250	\$48,775	\$219,032	\$156,890	\$16,900	\$11,050	\$1,760	\$467,657

CLEAR LAKE CITY WATER AUTHORITY

Expenditures FY 13/14

	2	3	4	5	6	7	9	TOTAL
Divisions	ADM	WP	WD	STP	SCS	DRA	TAX	
670 RECURRING OPERATING EXPENSES								
671 OFFICE								
01 Postage	\$50,000						\$11,000	\$61,000
02 Trash			\$1,900	\$2,000				\$3,900
03 Water Conservation	\$25,000							\$25,000
04 Storm Wtr Management						\$6,400		\$6,400
672 UTILITIES EXPENSES								
01 Telephones	\$26,750		\$15,250	\$19,850	\$2,785		\$8,680	\$73,315
02 Electricity	\$11,180	\$244,300		\$387,000	\$91,065		\$3,720	\$737,245
03 Natural Gas	\$550		\$1,315	\$550			\$185	\$2,600
04 Internet & Web Page	\$2,500					\$1,250	\$500	\$4,250
673 INSURANCE								
01 Gen Liability	\$2,850		\$1,327	\$590			\$147	\$4,914
02 Auto	\$2,916	\$11,892		\$4,039	\$3,366		\$224	\$22,437
03 Worker's Comp.	\$13,214	\$5,663		\$9,816	\$7,173		\$1,888	\$37,754
04 Surety/Fid. Bonds	\$519						\$222	\$741
05 Property	\$83,733						\$2,590	\$86,323
06 Pub. Off. Liab.	\$4,365						\$1,455	\$5,820
674 TRAVEL & TRAINING	\$3,000	\$10,000		\$7,000		\$3,000	\$500	\$23,500
675 FINANCIAL EXPENSE								
02 Uncoll. Accts.	\$5,300							\$5,300
03 Damage Claims								\$0
04 Pasadena Muni Pay	\$590,000							\$590,000
05 Bank Charges	\$200							\$200
676 PERSONNEL EXPENSE								
01 Medical	\$500		\$1,000	\$1,000			\$100	\$2,600
02 Uniforms	\$2,250		\$7,875	\$7,875			\$500	\$18,500
03 Memberships/Dues	\$1,900	\$2,000		\$1,000			\$100	\$5,000
04 Manager	\$500							\$500
05 Miscellaneous	\$14,525						\$2,475	\$17,000
677 PERMITS								
01 Permits/Inspection Fees		\$66,440		\$36,000				\$102,440
02 Permits-City of Houston						\$1,000		\$1,000
03 Assessment-BA LEPC	\$500							\$500
Sub-Total	\$842,232	\$340,295	\$28,667	\$476,720	\$104,389	\$11,650	\$34,288	\$1,838,239

CLEAR LAKE CITY WATER AUTHORITY

Expenditures FY 13/14

Divisions
710 CONSTRUCTION

	2 ADM	3 WP	4 WD	5 STP	6 SCS	7 DRA	9 TAX	TOTAL
								\$0
								\$0
								\$0
Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

739 EASEMENTS
Easements

								\$0
Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

80001 CAPITAL OUTLAY FY 13/14

	2 ADM	3 WP	4 WD	5 STP	6 SCS	7 DRA	9 TAX	TOTAL
Customer Service Printer-AD	\$2,500							\$2,500
80' Mower - STP				\$10,000				\$10,000
Portable Generator - STP				\$54,000				\$54,000
4" Trailer Pump - STP				\$25,000				\$25,000
3" Trash Pump - WD			\$2,100					\$2,100
3" Trash Pump - SCS					\$2,100			\$2,100
Kubota Tractor (Bobcat)-WD			\$21,400					\$21,400
Trailer (Bobcat) - WD			\$7,000					\$7,000
Valve Boss Model 70 (2) - WD			\$2,900					\$2,900
#2 Booster Pump - WP		\$18,475						\$18,475
Water Meters & Transmitters- WD			\$2,556,200					\$2,556,200
								\$0
Sub-Total	\$2,500	\$18,475	\$2,589,600	\$89,000	\$2,100	\$0	\$0	\$2,701,675

GRAND TOTALS

\$3,753,855	\$3,864,305	\$2,939,839	\$2,086,402	\$770,339	\$911,934	\$585,019	\$14,911,693	\$14,911,693
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